

# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY <span style="float: right;">CODE</span>	7. ADMINISTERED BY (If other than Item 6) <span style="float: right;">CODE</span>
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 11)

CODE	FACILITY CODE
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### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

### 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR  <span style="float: right;">(Signature of person authorized to sign)</span>	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA  <span style="float: right;">(Signature of Contracting Officer)</span>	16C. DATE SIGNED

Summary of Changes SA7065-08-Q-2002-A00001

1. The purpose of this amendment is correct errors in the original solicitation document as defined below.
2. Standard Form 1449, Block 7.b. corrects the telephone number of the Solicitation Point of Contact.
3. Standard Form 1449, Block 8 correctly states the current Bid Opening Date as 22 October 2008. Note: Should the need arise; this date is subject to change necessitated by future Solicitation Amendments. Such changes in date will be announced in the Amendment causing the change.
4. Section B, page B-19, The Option for Increased Quantity provision is corrected to identify the period for adding new units to the contract as ending after the 48<sup>th</sup>-month.
5. Section C, page C-1. Paragraph 2.1 is corrected from reading “36 months” to reading “48 months.”
6. All changes are indicated by a wide black vertical line to the immediate left of the affected portions/paragraphs of the forms/pages changed.
7. All else remains unchanged.

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Distribution:  
File  
Solicitation Announcement

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**  
**OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NUMBER \_\_\_\_\_ PAGE 1 OF \_\_\_\_\_

2. CONTRACT NO. _____	3. AWARD/EFFECTIVE DATE _____	4. ORDER NUMBER _____	5. SOLICITATION NUMBER _____	6. SOLICITATION ISSUE DATE _____
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7. FOR SOLICITATION INFORMATION CALL:	a. NAME _____	b. TELEPHONE NUMBER (No collect calls) _____	8. OFFER DUE DATE/ LOCAL TIME _____
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9. ISSUED BY _____ CODE _____	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS NAICS: _____ SIZE STANDARD: _____ <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A)
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11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS _____	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING _____
		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	

15. DELIVER TO _____ CODE _____	16. ADMINISTERED BY _____ CODE _____
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17a. CONTRACTOR/OFFEROR CODE _____ FACILITY CODE _____	18a. PAYMENT WILL BE MADE BY _____ CODE _____
TELEPHONE NO. _____	

<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
(Use Reverse and/or Attach Additional Sheets as Necessary)					

25. ACCOUNTING AND APPROPRIATION DATA _____	26. TOTAL AWARD AMOUNT (For Govt. Use Only) _____
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<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED
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<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED	<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
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30a. SIGNATURE OF OFFEROR/CONTRACTOR _____	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) _____
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30b. NAME AND TITLE OF SIGNER (Type or print) _____	30c. DATE SIGNED _____	31b. NAME OF CONTRACTING OFFICER (Type or print) _____	31c. DATE SIGNED _____
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**PRICING SUMMARY**

<b>BASE PERIOD PRICE</b>	\$ _____
<b>OPTION YEAR ONE PRICE</b>	\$ _____
<b>OPTION YEAR TWO PRICE</b>	\$ _____
<b>OPTION YEAR THREE PRICE</b>	\$ _____
<b>OPTION YEAR FOUR PRICE</b>	\$ _____
<b>OPTION YEAR FIVE PRICE</b>	\$ _____
<b>TOTAL PRICE</b>	\$ _____

**OPTION FOR INCREASED QUANTITY: Prior to the 48th month of contract performance, the Government may increase the quantity of equipment and associated services called for in this Statement of Work by up to 50% per Volume Band. Such increases in quantities and services shall be at the awarded unit price for the applicable Volume Band, and shall be coterminous to the contract. The contracting officer shall exercise this option only by written modification to the contract. No additional units shall be ordered after the end of the 48th month.**

**Note: Estimated locations of individual copiers, by Volume Band, Installation, Organization and Building Number is at Section F, Deliveries or Performance.**

End of Section B

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## Section C – Description/Specifications

### PERFORMANCE BASED STATEMENT OF WORK AND SPECIFICATIONS

#### I. QUANTITIES

See Section B

#### II. TECHNICAL FACTORS

1.0 Reserved.

**2.0 INSTALLATION & REMOVALS**. As part of its quoted price, the contractor will:

2.1 Install equipment orders during the first 48 months of the contract period. No orders will be placed with the contractor during the last 12 months of the contract with the exception of short term leases. The resulting term balance/pricing will be co-terminus.

2.2 Install all equipment at the site specified within a maximum of **thirty (30) calendar days** from receipt of an order from DAPS.

2.3 Provide a toll free telephone number(s) to place service maintenance calls and order consumable supplies. The contractor will affix its toll free telephone number(s) on each Multifunctional Device (MFD)/Copier placed on this contract as well as the DAPS EMS sticker. (DAPS will provide the DAPS EMS sticker to the contractor). In addition, the contractor will ensure each MFD/Copier has the manufacturer's name, model number, and machine serial number legibly stamped or affixed to it in a readily accessible location.

2.4 Remove all equipment and associated supplies from Government premises within thirty (30) calendar days of contract expiration (or termination) at no additional cost or penalty to the Government. In the case of termination, DAPS will provide the vendor with a final cancellation and removal order depicting each devices serial number, location, local contact phone number and proposed date of removal. Equipment not removed by the contractor within thirty (30) calendar days of the date of notification by DAPS shall be deemed abandoned and subject to such disposal as the Government may deem appropriate.

**3.0 TRAINING**. As part of its quoted price, the contractor will:

3.1 Provide on-site at no additional cost training **within three (3) business days** after installation to key operators. A training schedule will be established prior to equipment delivery and will be noted on the implementation schedule. The training schedule will show training dates and times. Special and remote areas will be provided training at the new copier's location(s).

3.2 Upon request, the contractor will provide additional training **within three (3) business days** when there has been a change or turnover of trained personnel.

**4.0 MAINTENANCE (Including Operational Standards & Performance)**. As part of its quoted price, the contractor will:

4.1 Maintain all equipment at a minimum 95% monthly available rate based on the 21 standard federal work days in a month. Maintaining the equipment to include preventive maintenance, service calls, repairs, troubleshooting, and connectivity as well as all associated labor and travel.