

# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY <span style="float: right;">CODE</span>	7. ADMINISTERED BY (If other than Item 6) <span style="float: right;">CODE</span>
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 11)
CODE		FACILITY CODE

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

### 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR  <span style="float: right;">(Signature of person authorized to sign)</span>	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA  <span style="float: right;">(Signature of Contracting Officer)</span>	16C. DATE SIGNED

a. The purpose of this amendment is to incorporate the following changes into the solicitation:

	<u>DELETE</u>	<u>REPLACE WITH</u>
Section L	Entire	Section L Conformed through Amendment 0004

b. All revised sections are identified by the annotation “Conformed through Amendment 0004” in the header or footer of each page.

c. Narrative changes to MS Word and Adobe Acrobat documents are identified by change bars in the right hand margin across from each paragraph that has changed.

**d. This amendment extends the proposal due date from 2:00 p.m. eastern local time on 08 May 2009 to 2:00 p.m. eastern local time on 03 June 2009.**

e. The Attachment (1) Word Table to this Amendment provides a summary of changes to assist the offeror in understanding how the solicitation has changed.

f. All other solicitation terms and conditions remain unchanged.

LANGUAGE		
SECTION	PARA/ITEM	
Section L	Item L-17, paragraph 2	2. <b>The hour and date for receipt of offers is 2:00 p.m. eastern local time on <del>0803-May</del> June 2009.</b> <b><u>HARD COPY OFFERS MUST BE RECEIVED IN THIS OFFICE BY THIS DATE AND TIME. Facsimile and email submissions of proposals will not be accepted.</u></b>

**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**PROVISIONS INCORPORATED BY REFERENCE**

PROVISIONS APPLICABLE TO ALL CLINS

	<b>FAR CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
L-1	52.204-6	DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER	APR 2008
L-2	52.211-7	ALTERNATIVES TO GOVERNMENT UNIQUE STANDARDS	NOV 1999
L-3	52.215-1	INSTRUCTIONS TO OFFERORS—COMPETITIVE ACQUISITION	JAN 2004
L-4	52.215-16	FACILITIES CAPITAL COST OF MONEY	JUN 2003
L-5	52.222-24	PRE-AWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE REVIEW	FEB 1999
L-6	52.237-10	IDENTIFICATION OF UNCOMPENSATED OVERTIME	OCT 1997
	<b>DFARS CLAUSE</b>	<b>TITLE</b>	<b>DATE</b>
L-7	DFARS 252.209- 7002	DISCLOSURE OF OWNERSHIP OR CONTROL BY A FOREIGN GOVERNMENT	JUN 2005
L-8	DFARS 252.225- 7003	REPORT OF INTENDED PERFORMANCE OUTSIDE THE UNITED STATES AND CANADA – SUBMISSION WITH OFFER	DEC 2006

**PROVISIONS INCORPORATED IN FULL TEXT**

PROVISIONS APPLICABLE TO ALL CLINS

**L-9 FAR 52.211-1 Availability of Specifications Listed in the GSA Index of Federal Specifications, Standards, and Commercial Item Descriptions, FPMR 101-29 (AUG 1998)**

(a) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--

GSA Federal Supply Service  
 Specifications Section, Suite 8100  
 470 East L'Enfant Plaza SW  
 Washington, DC 20407  
 Telephone (202) 619-8925  
 Facsimile (202) 619-8978.

(b) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

(End of Provision)

**L-10 FAR 52.211-2 Availability of Specifications, Standards, and Data Item Descriptions Listed in the Acquisition Streamlining and Standardization Information System (ASSIST) (JAN 2006)**

(a) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(1) ASSIST ( <http://assist.daps.dla.mil/>;

- (2) Quick Search (<http://assist.daps.dla.mil/quicksearch/>)
- (3) ASSISTdocs.com (<http://assistdocs.com>).
- (b) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by—
  - (1) Using the ASSIST Shopping Wizard (<http://assist.daps.dla.mil/wizard>);
  - (2) Phoning the DoDSSP Customer Service Desk (215) 697-2197, Mon-Fri, 0730 to 1600 EST; or
  - (3) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(End of Provision)

**L-11 FAR 52.215-20 Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data (Oct 1997) and Alternate II (OCT 1997)**

- (a) *Exceptions from cost or pricing data.*
  - (1) In lieu of submitting cost or pricing data, offerors may submit a written request for exception by submitting the information described in the following subparagraphs. The Contracting Officer may require additional supporting information, but only to the extent necessary to determine whether an exception should be granted, and whether the price is fair and reasonable.
    - (i) *Identification of the law or regulation establishing the price offered.* If the price is controlled under law by periodic rulings, reviews, or similar actions of a governmental body, attach a copy of the controlling document, unless it was previously submitted to the contracting office.
    - (ii) *Commercial item exception.* For a commercial item exception, the offeror shall submit, at a minimum, information on prices at which the same item or similar items have previously been sold in the commercial market that is adequate for evaluating the reasonableness of the price for this acquisition. Such information may include --
      - (A) For catalog items, a copy of or identification of the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which the proposal is being submitted. Provide a copy or describe current discount policies and price lists (published or unpublished), *e.g.*, wholesale, original equipment manufacturer, or reseller. Also explain the basis of each offered price and its relationship to the established catalog price, including how the proposed price relates to the price of recent sales in quantities similar to the proposed quantities;
      - (B) For market-priced items, the source and date or period of the market quotation or other basis for market price, the base amount, and applicable discounts. In addition, describe the nature of the market;
      - (C) For items included on an active Federal Supply Service Multiple Award Schedule contract, proof that an exception has been granted for the schedule item.
  - (2) The offeror grants the Contracting Officer or an authorized representative the right to examine, at any time before award, books, records, documents, or other directly pertinent records to verify any request for an exception under this provision, and the reasonableness of price. For items priced using catalog or market prices, or law or regulation, access does not extend to cost or profit information or other data relevant solely to the offeror's determination of the prices to be offered in the catalog or marketplace.
- (b) *Requirements for cost or pricing data.* If the offeror is not granted an exception from the requirement to submit cost or pricing data, the following applies:
  - (1) The offeror shall prepare and submit cost or pricing data and supporting attachments in accordance with Table 15-2 of FAR 15.408.
  - (2) As soon as practicable after agreement on price, but before contract award (except for unpriced actions such as letter contracts), the offeror shall submit a Certificate of Current Cost or Pricing Data, as prescribed by FAR 15.406-2.
- (c) When the proposal is submitted, also submit one copy to:
  - (1) the Contract Auditor.

(End of Provision)

**L-12 FAR 52.216-1 Type of Contract (APR 1984)**

The Government contemplates award of a Hybrid Cost-Plus Award Fee (CPAF) and Firm Fixed Price (FFP) contract resulting from this solicitation.

(End of Provision)

**L-13 FAR 52.233-2 -- Service of Protest (SEP 2006)**

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from

Defense Distribution Center  
2001 Mission Drive, Bldg 404  
DDC-AB, Medard Kowalski  
New Cumberland, PA 17070-5000

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of Provision)

**L-14 FAR 52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address (es):

<http://farsite.hill.af.mil>

(End of Provision)

**L-15 DLAD 52.233-9000 Agency protests (SEP 1999)**

Companies protesting this procurement may file a protest: 1) with the contracting officer; 2) with the Government Accountability Office or; 3) pursuant to Executive Order No. 12979, with the Agency for a decision by the **Activity's Chief of the Contracting Office**. Protests filed with the agency should clearly state that they are an "Agency Level Protest under Executive Order No. 12979." (Note: **DLA procedures for Agency Level Protests filed under Executive Order No. 12979** allow for a higher level decision on the **initial protest than would occur with a protest to the contracting officer**; this process is not an appellate review of a contracting officer's decision on a protest previously filed with the contracting officer). Absent a clear indication of the intent to file an agency level protest, protests will be presumed to be protests to the contracting officer.

(End of Provision)

**L-16 DDC 52.242-9W40 Preproposal Conference Instructions - DDKS (AUG 2008)**

(a) A pre-proposal conference for Defense Distribution Depot Kuwait, Southwest Asia (DDKS) will be held as follows:

PRE-PROPOSAL CONFERENCE  
Date: Tentative Date: 14 April 2009  
Time: 0900hrs EST  
Location: Harrisburg Holiday Inn Hotel & Conference Center  
148 Sheraton Drive  
New Cumberland, PA 17070  
(P) 717-774-2721 (F) 717-712-0861

All registered participants are required to provide their own transportation to and from the Harrisburg Holiday Inn. For directions please contact the Holiday Inn at the number provided above.

Dress code for the pre-proposal conference is casual. No food or refreshments will be served.

If SEVERE WEATHER necessitates the event to be re-scheduled, pre-registered offerors will be notified as soon as practical.

Prospective offerors are encouraged to attend this conference. Interested parties must register with Shane Crusey by e-mail at shane.crusey@dla.mil NLT 31 March 2009 at 12:00pm EST. Interested parties choosing to send foreign nationals must provide the following IAW DLA foreign visit policy: Name; Organization; Rank; Date of Birth; Place of Birth; Current Address; Passport/Visa Number and; Purpose of the meeting. For companies that cannot provide this information in a timely manner, it is recommended that they send U.S. representatives. Interested parties planning to send U.S. citizens shall provide the representatives name and contact phone number. Confirmation will be validated by return e-mail.

(b) Prospective offerors are advised that the pre-proposal conference will be held solely for the purpose of explaining the specifications and terms and conditions of this solicitation. **Please also be advised that any questions pertaining to the preproposal conference shall be submitted electronically to the contract specialist – Shane Crusey, email: shane.crusey@dla.mil by 4:00 p.m. eastern local time on 15 April 2009.** Any changes to the solicitation will only be provided by written amendments. If an amendment is issued, normal procedures relating to the acknowledgement and receipt of any such amendment shall be applicable. In no event will failure to attend the pre-proposal conference constitute grounds for a claim after award of the contract.

(c) Each company is restricted to [2] attendees per organization.

(d) Answers to submitted questions from the preproposal conference may be posted to the federal business opportunities website at www.fbo.gov.

(End of Provision)

**L-17 COMMUNICATIONS BETWEEN THE GOVERNMENT AND OFFERORS**

1. Questions regarding this solicitation prior to proposal submission may occur for the purpose of clarifying elements of the solicitation.

a. Questions concerning this solicitation shall be submitted by electronic mail to the following:

shane.crusey@dla.mil  
Subject: Solicitation SP3100-09-R-0004

b. Offerors shall submit any questions regarding this solicitation in an MS Word Table landscape format with the following column headings:

Question	RFP Page	RFP Para	Name of Firm	POC	Tel No.	Fax No.	e-mail
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c. No information concerning this RFP or requests for clarification will be provided in response to offeror-initiated telephone calls. All such requests must be made by electronic mail in the format noted above and submitted to the above email address. Inquiries will be answered in writing and provided to all offerors. **All questions must be received by 4:00 p.m. eastern local time on 10 April 2009. Questions received after this date and time will not receive a response.**

**2. The hour and date for receipt of offers is 2:00 p.m. eastern local time on 03 June 2009. HARD COPY OFFERS MUST BE RECEIVED IN THIS OFFICE BY THIS DATE AND TIME. Facsimile and email submissions of proposals will not be accepted.**

Proposals sent via US Postal Service shall be addressed to the Procuring Contracting Officer (PCO), Mr. Medard Kowalski III, and mailed to:

Defense Distribution Center  
J Avenue, Bldg 404  
DDC-AB, Medard Kowalski III  
New Cumberland, PA 17070-5000

Proposals sent via Commercial Carrier (i.e., FedEx, UPS, DHL, etc.) shall be addressed to the Procuring Contracting Officer (PCO), Mr. Medard Kowalski III, and mailed to:

Defense Distribution Center  
J Avenue, Bldg 404  
DDC-AB, Medard Kowalski III  
New Cumberland, PA 17070-5000

If the offeror plans to hand deliver the proposal, they shall contact the Contract Specialist, Shane Crusey at least one (1) business day in advance to coordinate the proposal delivery.

3. The packaging of the proposals must be clearly marked with the Offeror's Name, solicitation number and the following statement:

**"FOR OFFICIAL USE ONLY -- SOURCE SELECTION INFORMATION - SEE FAR 2.101 AND FAR 3.104"**

4. Offerors and their major subcontractors **shall submit one (1) paper copy of their cost proposal and one (1) CD of their cost proposal** to their cognizant Defense Contract Audit Agency (DCAA). The offeror's cognizant DCAA can be found using the Audit Office Locator by zip code on the DCAA website at [www.dcaa.mil](http://www.dcaa.mil). A major subcontractor is defined as those providing twenty percent (20%) of total dollar threshold AND/OR twenty-five percent (25%) of total man-hour effort.

5. In order to be eligible for award, the offeror must have an accounting system adequate for determining costs applicable to the contract and such that Government surveillance during performance will provide reasonable assurance that efficient methods and effective costs controls are used.

6. It is expected that there will be adequate competition therefore; certified cost and price data may not be required. However, if at a later time it is determined that such data is required, the PCO reserves the right to require additional detailed cost data, and request an audit as determined necessary by the PCO.

7. If an offeror has any questions regarding this solicitation or believes that the requirements in this instruction contains an error or omission, the offeror shall immediately notify the Contract Specialist, Shane Crusey ([shane.crusey@dla.mil](mailto:shane.crusey@dla.mil)) in writing in the format provided in paragraph 1 on the previous page. If an offeror believes that the requirements in this instruction are otherwise unsound, the offeror shall immediately notify the PCO, Mr. Medard Kowalski ([medard.kowalski@dla.mil](mailto:medard.kowalski@dla.mil)), in writing with supporting rationale. **The offeror is reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussions.**

8. Submission of a proposal that does not contain all of the items requested in Section L-19 may result in elimination from consideration for award.

(End of text)

## L-18 PROPOSAL PREPARATION REQUIREMENTS

1. Organization/Number of Copies/Page Limits: The offeror shall prepare the proposal in the English language as set forth in the Proposal Organization Table below. The titles and contents and number of copies required for each volume are defined in this table. Proposals shall be submitted as four (4) separate volumes as follows:

VOLUME	TITLE	PAPER COPIES	CD's	PAGE LIMITATION
I	<b>Solicitation, Offer and Award Document (SF-33)</b>	Original & 1	1	N/A
II	<b>Technical Proposal</b>	Original & 3	3	
	<b>Section 1: General Information</b>			N/A
	<b>Section 2: Mission Capability</b>			
	a. Operations			*
	b. Equipment			*
	c. Transportation			*
	<b>Section 3: Management Capability</b>			
	a. Distribution Management			*
	b. Resourcing			*
	c. Plans			*
	<b>Section 4: Location and Physical Layout of Facilities</b>			
	a. Facilities			*
	b. Information Technology Infrastructure			*
	c. Security			*
<b>* NOTE: THE TOTAL OF VOLUME II, SECTION 2, Parts a, b, and c; SECTION 3, Parts a, b, and c; VOLUME II, SECTION 4, Parts a, b, and c SHALL NOT EXCEED 300 PAGES</b>				
III	<b>Past Performance Proposal</b>	Original & 2	2	40
IV	<b>Cost Proposal</b>	Original & 2	2	N/A
		1 TO DCAA	1 TO DCAA	

2. Page Limitations: The page limitations for Sections two, three, and four shall be treated as the maximum number of pages allowable for those sections. If an offer exceeds the maximum number of those pages, the excess pages will not be read or considered in the evaluation of the proposal. When both sides of a sheet display printed material, it shall be counted as 2 pages. Offerors are advised that the paper version of the proposals take precedence over the CD version, in other words omissions in the paper copies can not be compensated for by the content contained in the CD copies of the offeror's proposal.

3. Cross-Referencing: To the greatest extent possible, each volume shall be written on a stand-alone basis so that its contents may be evaluated with the minimum of cross-referencing to other volumes of the proposal. Information required for proposal evaluation which is not found in its designated volume will be assumed to have been omitted from the proposal. Cross-referencing within a proposal volume is permitted where its use would conserve space without impairing clarity.

4. Indexing: Each volume shall contain a more detailed table of contents to delineate the subparagraphs within that volume. The detailed table of contents is not part of or included in the page limitation. Tab indexing shall be used to identify sections. Any cross-reference matrix table is not part of the page limitation.

5. Glossary of Abbreviations and Acronyms: Each volume shall contain a glossary of all abbreviations and acronyms used, with an explanation of each. Glossaries do not count against the page limitations for their respective volumes.

6. Page Size and Format:

- a. The offeror's proposal shall be prepared on standard 8.5 x 11 inch paper and submitted in three-ring binders. Except for the reproduced sections of the solicitation document and chart labels, the text size shall be no less than 10 point font. Use at least 1-inch margins on the top and bottom and ¾ inch side margins. Pages shall be numbered sequentially by volume.

- b. Legible tables, charts, graphs and figures shall be used wherever practical to depict organizations, systems and layout, implementation schedules, plans, etc. These displays shall not exceed 11 X 17 inches in size. Foldout pages shall fold entirely within the volume, and may only be used for large tables, charts graphs, diagrams and schematics.

7. Binding and Labeling: Each volume of the proposal shall be separately bound in a three-ring loose-leaf binder which shall permit the volume to lie flat when open. Staples shall not be used. A cover sheet should be bound in each book, clearly marked as to volume number, title, copy number, solicitation identification and the offer's name. The same identifying data should be placed on the spine of each binder. Offerors are advised to apply all appropriate markings including those prescribed in FAR 52.215-1(e), Restriction on Disclosure and Use of Data (Jan 2004), and FAR 3.104-4, Disclosure, Protection and Marking of Contractor Bid or Proposal Information and Source Selection Information.

8. Electronic Copies (CDs): The proposal shall also be submitted in CD-ROM format. Each volume of the proposal shall also be submitted on a separate CD-ROM. All CDs shall be readable on an IBM PC-compatible system running Microsoft Office 2000, including Microsoft Word 2000 and Microsoft Excel 2000. For each cost breakdown provided in Microsoft Excel format, the Offeror must show and establish clear identifiable links and calculations, such that the Government is able to understand and replicate the numerical data provided. Each CD shall be clearly labeled and each label shall state the offeror's name, solicitation number, date of submission and the proposal volume (name and number) contained on the CD. If more than one CD is required for a volume, the CD shall be labeled as Disk "x" of "y", i.e. Disk 1 of 2. The requirement for the CDs in no way relinquishes the offeror's responsibility to provide hard copies of the cost proposal. If there are any discrepancies between the electronic version and the hardcopy version submitted in response to this RFP, the hardcopy (paper) version will be considered binding.

9. Distribution: The originals shall be clearly identified as the "ORIGINAL", and bear the original signature(s) of the offeror. The "copies" shall be complete and clearly identified as "COPY" or "DUPLICATE". Offerors are advised that the proposal is "For Official Use Only" and are considered "Source Selection Information" – See FAR 2.101 & 3.104.

10. Table of Contents: A master table of contents for the entire proposal and a table of contents for each volume are required. The master table of contents for the entire proposal should be filed in Volume I.

(End of text L-18)

**VOLUME I - SOLICITATION, OFFER AND AWARD DOCUMENTS**

**Section 1 – COVER LETTER AND SF-33:**

If the offeror makes any qualifications to any provisions in the RFP, all such qualifications shall be listed in a cover letter to the proposal. Qualifications may also be annotated on the Solicitation, Offer and Award document, if such annotation is necessary to clarify the qualifications.

The SF-33 included in this RFP may be used as part of the contract award document. Offerors shall fully complete, execute and return the SF-33 as part of this Volume. Special attention should be taken to ensure that an authorized person signs the offer in Block 17. Offerors are also reminded that (1) signed copy of each amendment must be included in the submitted proposal package (applicable only if any amendments are issued), otherwise offeror's proposals could be considered unacceptable and may not be considered.

**Section 2 – SECTION B:**

Section B shall contain the proposed amount for each CLIN, the total for all the CLINS for each respective year, and shall be consistent with the offeror's cost proposal. The proposed cost/price shall not be carried out past two decimal points.

**Section 3 - REPRESENTATIONS AND CERTIFICATIONS:**

By the proposal submission, the offeror verifies that the representations and certifications currently posted electronically via the Online Representations and Certifications Application (ORCA) website at <https://orca.bpn.gov/> have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer (See K-6). Restating the PWS requirements is unacceptable and will be grounds for determining the proposal unacceptable and removal from the competitive range.

The offeror shall address each certification and representation identified in SECTION K of the solicitation.

The offeror shall provide verification that DCAA has determined that the contractor's accounting system will permit timely development of all necessary cost data to support the Cost line items on the resultant contract (See FAR 16.104(h)). **The offeror shall provide contact information (physical address, e-mail address, phone and fax numbers) for their local DCAA Office to allow the Government evaluators to verify the accounting system meets the Government's requirements.** If costs from any major subcontractors are included in the contractor's proposal then the contractor shall provide the contact information for the subcontractor's local DCAA office to allow the Government evaluators to verify the accounting system meets the Government's requirements.

**VOLUME II – TECHNICAL PROPOSAL**

**Section 1 – GENERAL INFORMATION**

**Section 1a – CROSS-WALK MATRIX**

Utilizing the format below, each offeror shall submit a cross-walk index between each requirement of the PWS and the Volume, Section, Sub-Section and Page Number of the proposal where that requirement is addressed. This cross-walk index should clearly trace costing information back to PWS paragraphs and proposal sections. The cross-walk index will be utilized by the Government to facilitate evaluations of all offerors.

<u>Section L:</u>	<u>Section C PWS:</u>	<u>Offeror’s Technical Proposal:</u>	<u>Offeror’s Cost Proposal:</u>
<b>Section 1a “Best Value” Benefits Table</b>	N/A		
<b>Section 2 paragraph 1(a) Distribution Services</b>			
Section 2 paragraph 1(a)(1)	Sections 5.2. through 5.2.2.15		
Section 2 paragraph 1(a)(2)	Section 5.3., 5.6, 5.6.1.1, 5.6.4, 5.6.4.2		
Section 2 paragraph 1(a)(3)	Sections 5.1.6, 5.2.1, 5.3, 5.4, 5.6.4, 5.6.4.1, 5.6.4.2		
Section 2 paragraph 1(a)(4)	Sections 5.1.5.4, 5.5.1, 5.5.1.1, 5.5.1.2, 5.5.1.3, 5.5.1.4, 5.5.1.8,		
Section 2 paragraph 1(a)(5)	Sections 5.5.1.8, 5.5.2.4, 5.6, 5.7.1,		
Section 2 paragraph 1(a)(6)	Section 5.2.2.7, 5.2.2.8, 5.3.2.3, 5.4.2.1, 5.5.1.1, 5.5.1.7.6, 5.5.1.9, 5.5.2.4		
Section 2 paragraph 1(a)(7)	Section 5.5.1.9.2		
Section 2 paragraph 1(a)(8)	Sections 5.5.1.1, 5.5.1.8, 5.5.1.9, 5.5.1.9.1, 5.5.1.9.2		
<b>Section 2 paragraph 1(b) Warehouse Operations</b>			
Section 2 paragraph 1(b)1	Sections 4.4, 5.3, 5.5.1.2, 5.6.3, 5.6.4.1		
Section 2 paragraph 1(b)2	Sections 1.9.1.4, 5.3.1, 5.3.1.2,		
Section 2 paragraph 1(b)3	Sections 5.3.1.2		
Section 2 paragraph 1(b)4	Sections C 1 – C6		
Section 2 paragraph 1(b)5	Sections 5.1,		
Section 2 paragraph 1(b)6	Section 5.1.4, 5.5		
<b>Section 2 paragraph 1(c) Inventory Management Operations</b>			
Section 2 paragraph 1(c)1	Sections 5.4,		
Section 2 paragraph 1(c)2	Section C 1 – C 6		
Section 2 paragraph 1(c)3	Sections 5.1.1.1, 5.2.2.14, 5.4., 5.5.1.3,		
Section 2 paragraph 1(c)4	Section C 1 – C 6		
Section 2 paragraph 1(c)5	Section 5.4		
Section 2 paragraph 1(c)6	Section C 1 – C 6		

<b>Section 2 paragraph 2 Equipment</b>			
Section 2 paragraph 2(1)	Section C 1 – C 6		
Section 2 paragraph 2(2)	Sections C 1 – C 6		
Section 2 paragraph 2(3)	Sections C 1 – C 6		
Section 2 paragraph 2(4)	Section C 1 – C 6		
Section 2 paragraph 2(5)	Section C 1 – C 6		
Section 2 paragraph 2(6)	Section C 1 – C 6		
Section 2 paragraph 2(7)	Section C 1 – C 6		
Section 2 paragraph 2(8)	Section C 1 – C 6		
Section 2 paragraph 2(9)	Section C 1 – C 6,		
Section 2 paragraph 2(10)	Sections 3.2.2, 4.6.2, 4.6.3, 4.6.9,		
Section 2 paragraph 2(11)	Section 4.6.1		
Section 2 paragraph 2(12)	Section 4.6.1, 5.1.4		
Section 2 paragraph 2(13)	Section 3.2.2		
<b>Section 2 paragraph 3 Transportation</b>			
Section 2 paragraph 3(1)	Section C 1 – C 6		
Section 2 paragraph 3(2)	Section C-5.1.5, 5.5		
Section 2 paragraph 3(3)	Section C-5.5		
Section 2 paragraph 3(4)	Section 3.2.2, C-5.5		
<b>Section 3 paragraph 1(a) Management Approach</b>			
Section3 paragraph 1(a)(1)	Section C1 – C 6		
Section 3 paragraph 1(a)(2)	Section C1 – C 6		
Section3 paragraph 1(a)(3)	Section C1 – C 6		
Section 3 paragraph 1(a)(4)	Section C1 – C 6		
Section 3 paragraph 1(a)(5)	Section C 1 – C 6		
<b>Section3 paragraph 1(b) Management Organizational Structure</b>			
Section 3 paragraph 1(b)(1)	Section C 1 – C 6		
Section 3 paragraph 1(b)(2)	Section C 1 – C 6		
<b>Section 3 paragraph 2(a) Key Personnel</b>			
Section 3 paragraph 2(a)(1)	Section 1.3		
Section 3 paragraph 2(a)(2)	Section 1.3		
Section 3 paragraph 2(a)(3)	Section 1.3		
<b>Section 3 paragraph 2(b) Depot Organizational Structure</b>			
Section 3 paragraph 2(b)(1)	Section C 1 – C 6		
Section 3 paragraph 2(b)(2)	Section C 1 – C 6		
Section 3 paragraph 2(b)(3)	Section C 1 – C 6		
<b>Section 3 paragraph 2(c) Personnel Data</b>			
Section 3 paragraph 2(c)(1)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(2)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(3)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(4)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(5)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(6)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(7)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(8)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(9)	Section 1.9 through 1.9.2		
Section 3 paragraph 2(c)(10)	Section C 1 through C 6		

Section 3 paragraph 2(c)(11)	Section C 1 through C 6		
Section 3 paragraph 2(c)(12)	Section 3.5		
<b>Section 3 paragraph 3(a) Quality Control/Customer Satisfaction</b>	Section 5.1.4		
<b>Section 3 paragraph 3(b) Transition/Phase-In and Phase-Out Plan</b>			
Section 3 paragraph 3(b)(1)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(2)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(3)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(4)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(5)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(6)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(7)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(8)	Section 1.9 through 1.9.2, 1.12		
Section 3 paragraph 3(b)(9)	Section 1.9 through 1.9.2, 1.12		
<b>Section 3 paragraph 3(c) Surge, Sustainment and Disaster Recovery Plan (SSDRP)</b>			
Section 3 paragraph 3(c)(1)(a)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(1)(b)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(1)(c)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(2)(a)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(2)(b)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(2)(c)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(2)(d)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(2)(e)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(2)(f)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(3)(a)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(3)(b)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(3)(c)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(3)(d)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(3)(e)	Section 1.10 through 1.10.3		
Section 3 paragraph 3(c)(3)(f)	Section 1.10 through		

	1.10.3		
<b>Section 4 paragraph 1(a) Physical Characteristics</b>			
Section 4 paragraph 1(a)(1)	Section 4.1 through 4.2.2		
Section 4 paragraph 1(a)(2)	Section 4.1 through 4.2.2		
Section 4 paragraph 1(a)(3)	Section 4.1 through 4.2.2		
Section 4 paragraph 1(a)(4)	Section 4.1 through 4.2.2		
Section 4 paragraph 1(a)(5)	Section 4.1 through 4.2.2		
Section 4 paragraph 1(a)(6)	Section 4.1 through 4.2.2		
Section 4 paragraph 1(a)(7)	Section 4.1 through 4.2.2		
<b>Section 4 paragraph 2(a) Infrastructure</b>			
Section 4 paragraph 2(a)(1)	Section 4.2.1		
Section 4 paragraph 2(a)(2)	Section 4.2.1		
Section 4 paragraph 2(a)(3)	Section 4.2.1		
Section 4 paragraph 2(a)(4)	Section 4.2.1		
Section 4 paragraph 2(a)(5)	Section 4.2.1		
Section 4 paragraph 2(a)(6)	Section 4.2.1		
Section 4 paragraph 2(a)(7)	Section 4.2.1		
<b>Section 4 paragraph 2(b) IT Equipment</b>			
Section 4 paragraph 2(b)(1)	Section C 1- C 6		
Section 4 paragraph 2(b)(2)	Section C-1.4.9, C-1.4.11		
<b>Section 4 paragraph 3 Security</b>			
Section 4 paragraph 3(1)	Section 1.4 through 1.4.12		
Section 4 paragraph 3(2)	Section 1.4 through 1.4.12		
Section 4 paragraph 3(3)	Section 1.4 through 1.4.12		
Section 4 paragraph 3(4)	Section 1.4 through 1.4.12		
Section 4 paragraph 3(5)	Section 1.4 through 1.4.12		
Section 4 paragraph 3(6)	Section 1.4 through 1.4.12		
Section 4 paragraph 3(7)	Section 1.4 through 1.4.12		

**Section 1b – BEST VALUE FEATURES**

Each offeror shall present features from their proposal which could provide cost, schedule, or performance benefits to the Government. This information shall be provided in a “Best Value” benefits table constructed using the following format:

- Column 1 – List each best value feature
- Column 2 – Applicable proposal paragraph number
- Column 3 – Applicable proposal page number
- Column 4 – Applicable requirements document (PWS, exhibits, other)
- Column 5 – Summary of why it is considered as a best value feature

**Section 2: - MISSION CAPABILITY:**

Mission Capability is broken into three (3) sub-factors, Operations, Equipment, and Transportation. The offeror shall identify any innovative processes and sub-processes to be proposed and what risks, if any, are involved. The offeror’s approach must identify the relationship of the processes to the resources (personnel, equipment,

facilities, supplies, and materials). Offerors shall provide a detailed description of their approach for each sub-factor, as follows:

1. Operations: In order to be compliant with the Operations sub-factor, each offeror must detail their approach to Distribution Services, Warehouse Operations, and Inventory Management.

a. Distribution Services: To be compliant, the offeror must address each of the following items in their proposal:

- 1) The offeror's approach to Receiving to include: submitting properly validated receipts into accountable records when Prepositioned Material Receipt Data (PMRD) and/or documentation is not available with post receipt correction; validating that contract terms have been met; recording/reporting of discrepancies and knowledge of MILSTRIP transactions.
- 2) The offeror's approach to Storage, to include maintaining Care of Stock in Storage (COSIS), managing shelf life programs, recording and updating item data and controlled item processing.
- 3) The offeror's approach to Stock Readiness, to include Property Accountability, Physical Inventory
- 4) The offeror's approach to Issues, to include understanding and following supply codes and selecting material from stock location by Materiel Release Order (MRO) advice code and exception data, and/or over/under selection of MRO quantity based on items packaged configuration.
- 5) The offeror's approach to packing, packaging, preservation, marking, labeling and shipping of defense managed material, to include when and how to apply military packaging and commercial applications to meet customer needs.
- 6) The offeror's approach to handling of hazardous material, to include proper segregation, and certification for all modes of shipment and preventing frustrated shipments.
- 7) The offeror's approach to handling the Theater Consolidation Shipping Point (TCSP) to meet customer needs.
- 8) The offeror's approach to building shipments for air and ground transport and management of outbound air and ground freight.

b. Warehouse Operations: To be compliant, the offeror must address each of the following items in their proposal:

- 1) The offeror's approach to storage, selection, and preparation of materiel for shipment, efficient utilization of storage operations space in surge and reduction scenarios, and, efficient utilization of all equipment, supplies and materials.
- 2) The offeror's approach to maintaining clearly recognizable location markings, striping, signage, current warehouse planograph drawings, and other visual aids to support efficient warehousing operations and location management.
- 3) The offeror's approach to maintaining and executing approved site storage plans for improving operational efficiency, preparation of accurate storage space management reports, improving compliance with applicable laws and regulations and improving space utilization.
- 4) The offeror's approach to efficient use of the DSS automated warehousing system, equipment, etc. that includes the maintaining of a stock locator system within DSS.
- 5) The offeror's approach to meeting Acceptable Performance Levels (APLs) and maintaining accurate, auditable records of warehouse operations performance.
- 6) The offeror's ability to identify cause if Acceptable Performance Levels (ABLs) are not met and develop a plan to correct the problems.

c. Inventory Management Operations: To be compliant, the offeror must address each of the following items in their proposal:

- 1) The offeror's approach to performing the following tasks:
  - Required Inventories
  - Physical Inventory Control
  - Inventory Control Effectiveness Reporting
  - Physical Material Accountability Accuracy on Inventory Records
  - Physical Security Measures
  - Research of Potential or Actual Physical Inventory Adjustments
  - Physical Inventory Procedures
  - Location Audit Procedures

- Location Survey Procedures
  - Location Reconciliation Procedures
- 2) The offeror's understanding of the nature and technical scope of inventory management operations and its impact on the distribution operation.
  - 3) The offeror's understanding of inventory processes such as performing causative research, processing denials, losses, and gains.
  - 4) The offeror's approach to manage inventory utilizing automated systems.
  - 5) The offeror's approach to meet or exceed the Acceptable Performance Levels, as they relate to Inventory Management Operations.
  - 6) The offeror's ability to identify cause if Acceptable Performance Levels are not met and develop a plan to correct the problems.

2. Equipment: In order to be compliant with the Equipment sub-factor, each offeror must address the following items in detail:

- 1) Describe how the equipment listed in the PWS and solicitation (available for Offerors to utilize as Government Furnished Equipment) will be utilized.
- 2) A list of any additional equipment required to meet the contract requirements. If the offeror has none, this shall be indicated.
- 3) A plan to leasing equipment to complete the DDKS mission.
- 4) The dates during which the leased equipment are available for use (including the first, last, and all intervening months).
- 5) The amount of lease/rent that would otherwise be charged in accordance with the clause at 52.245-9, Use and Charges.
- 6) The voluntary consensus standard or industry leading practices and standards to be used in the management of Government property, or existing property management plans, methods, practices, or procedures for accounting for property.
- 7) The offeror's approach to Government Property Management to ensure compliance with FAR 52.245-1, Government Property (Jun 2007). The discussion shall include the offeror's initiation and maintenance of the processes, systems, records and methodologies necessary for effective control of Government property consistent with voluntary consensus standards and/or industry-leading practices and standards for Government property management. As used here, voluntary consensus standard means common and repeated use of rules, conditions, guidelines or characteristics for products, or related processes and production methods and related management systems. Voluntary Consensus Standards are developed or adopted by domestic and international voluntary consensus standard making bodies.
- 8) A discussion of the offeror's property management plans and systems, at the contract, program, site or entity level to enable the following outcomes:
  - Acquisition
  - Receiving
  - Records
  - Physical Inventory
  - Subcontractor Control
  - Reports
  - Relief of Stewardship
  - Utilization
  - Maintenance
  - Contract Closeout
- 9) A discussion of the offeror's procedures to assess its property management system effectiveness, including periodic internal reviews and audits. The discussion should also include the offeror's approach to ensuring this information is available for Government review.
- 10) Approach and documented processes and procedures for performing scheduled preventive maintenance (PM), unscheduled trouble calls, unscheduled maintenance (UM) and equipment disposal actions.
- 11) Approach and documented processes and procedures for using EMACS (Equipment Management and Control System) for tracking PM and UM actions by a number of variables such as employee; hours to perform; labor costs; non-labor costs; utilization; time/date in and out of maintenance.

- 12) Approach for providing quality control inspections by the Contractor of work performed, processes followed, documentation and data entry into EMACS.
- 13) Approach for established criterion to identify when equipment should be replaced.

3. Transportation: In order to be compliant with the Transportation sub-factor each offeror must address each of the following items in their proposal:

- 1) Approach and documented processes for forecasting required transportation during full performance.
- 2) Approach and documented processes for managing on-site shuttle transportation and emergency on-call transportation capability.
- 3) Approach and documented processes for maintaining in transit visibility of all outbound shipments, including aerial and surface points.
- 4) Approach and documented processes for obtaining appropriate driver access to Government controlled installations.

### **Section 3 - MANAGEMENT CAPABILITY:**

The Management Capability factor is broken down into three (3) sub-factors, Distribution Management, Resourcing and Plans. The offeror shall identify any innovative processes and sub-processes to be proposed and what risks, if any, are involved. Offerors shall provide a detailed description of their approach for each sub-factor, as follows:

1. Distribution Management: In order to be compliant with the Distribution Management sub-factor, each offeror must address their Management Approach and Management Organizational Structure.

a. Management Approach: To be compliant, the offeror must address each of the following items in their proposal:

- 1) The offeror's overarching management methodology and how this methodology will translate into successful contract performance with a satisfied customer.
- 2) The offeror's approach to warehouse operations to include their general philosophy regarding storage, inventory, selection of materiel, and preparation of materiel for shipment. In addition, the proposal shall include the offeror's view of efficient utilization of operations space, as well as efficient utilization of all equipment, supplies and materials.
- 3) The offeror's proposed normal business hours for this operation and rationale for selecting these hours in accordance with paragraph 1.2.3 of the Attachment J.2 Section C – Performance Work Statement (PWS).
- 4) The involvement of the corporate headquarters with the local operation and how it will ensure customer support, safeguarding information and maintaining awareness and reporting of contact of a suspicious nature.
- 5) The offeror's overarching approach to meet or exceed the acceptable performance levels of the contract. This approach must demonstrate an understanding of the nature and technical scope of distribution services, knowledge of automated distribution systems and how they are utilized within the distribution process.

b. Management Organizational Structure: To be compliant, the offeror must address each of the following items in their proposal:

- 1) An organizational chart(s), outlining the organization's chain of command at the corporate level.
- 2) Discussion of offeror's plan for handling of corporate level dependencies.

2. Resourcing: In order to be compliant with the Resourcing sub-factor, each offeror must address their Key Personnel, Depot Organizational Structure and Personnel Data.

a. Key Personnel: To be compliant, the offeror must provide the information requested below in their proposal:

- 1) Key Personnel are identified as the Site Manager and Alternate Site Manager. At a minimum, the Site Manager and Alternate Site Manager shall each possess a Bachelor's Degree in Logistics Management, Distribution Management, Materials Management, or Business Management and at

- least five (5) years of experience in logistics, distribution, or materials management or, at least ten years (10) of progressive management experience in distribution operations similar in size and complexity to the operation offered in this contract.
- 2) Resumes shall be submitted for all key personnel to be assigned to the proposed contract. Resumes shall include the relevant qualifications, education, background and experience for all key personnel in sufficient detail to demonstrate their capability to accomplish the work described in SECTION C. The work history of each key position shall contain qualifying experience directly related to the tasks and functions he/she is intended to perform under the proposed contract. Resumes shall demonstrate the manager's understanding of the full range of DoD Distribution Depot Operations including: receiving, storage issue, transportation, inventory, care of supplies in storage, PPP&M, packaging, etc. The resumes shall show the nature of each specific assignment and the dates and time frames of such background experience.
  - 3) If proposed Key Personnel are not currently in the employ of the Contractor, offerors shall submit a written agreement from the potential employee to work under this contract.

b. Depot Organizational Structure: To be compliant, the offeror must address each of the following items in their proposal:

- 1) An organizational chart(s), outlining the organization's chain of command at the site level.
- 2) Decision making authorization as it pertains to the administration of the contract. The offeror shall identify the positions within the depot structure whose incumbents are authorized to act on behalf of the company for day to day operations.
- 3) A staffing chart that identifies, at a minimum
  - The Organizational Structure
  - The supervisory or management positions
  - Number of personnel in each organization and whether they are full or part-time
  - Job classifications, titles, and whether to be encumbered by EXPATs or TCNs
  - Total man hours proposed by organization and skill level
  - Key personnel

c. Personnel Data: To be compliant, the offeror must address each of the following items in their proposal:

- 1) Description of the workforce that the offeror will have in place at the end of the phase-in period to meet APLs for two (2) consecutive months, including those positions that will be fluent in reading, writing, and speaking the English language.
- 2) The offeror's recruitment and hiring plan to fill vacancies once full performance has been achieved, including replacements for those positions to be fluent in reading, writing, and speaking the English language.
- 3) Assessment of the labor market and of the offeror's ability to hire qualified personnel in accordance with local laws.
- 4) The process that will be used to complete required background check investigations IAW C-1.4.4, Personnel Clearance.
- 5) Assumptions made by the offeror in planning for the number of vacancies to be filled through current contractor workforce versus the area labor market and contingency plans if those assumptions turn out to be overstated.
- 6) The process that will be used in interviewing and making offers to contractor personnel to include timing of offers, length offer remains open, any contingencies for hiring, and start dates.
- 7) Critical skill positions and DSS transactional systems knowledge needed to start and maintain performance and contingency for immediately replacing the loss of skill(s)/knowledge due to personnel loss. This includes contingencies for immediately replacing personnel that are lost, especially during the final days of the phase-in period and during the first six (6) months of performance.
- 8) The offeror's approach to develop a workforce (management and labor) that has the requisite knowledge, skills, abilities, and applicable licenses/certifications to perform the work.
- 9) The offeror's approach for employee retention.
- 10) The offeror's approach to familiarizing the workforce with the depot's workflow and scheduling (not with how the current contractor performs its work, but with the actual workload requirements).

- 11) The offeror's approach to personnel training and how that approach relates to job performance. The discussion should also address the offeror's approach for DSS training, to include minimum training requirements for each position and associated training schedule. Additionally, the discussion should address the offeror's approach to training the workforce on other essential transactional data systems addressed in Section C-3.4.
- 12) The offeror's procedures and policies to minimize training and travel cost.

3. Plans: In order to be compliant with the Plans sub-factor, each offeror must detail their Quality Control/Customer Satisfaction Plan; Transition Plans for both Phase-In and Phase-Out of operation; and Surge, Sustainment and Disaster Recovery Plans.

a. Quality Control/Customer Satisfaction: The offeror shall provide a Quality Control Plan/Customer Satisfaction Plan (QC/CSP) compliant with the elements addressed in C-5.1.4, QC/CSP of the PWS. The QC/CSP shall specifically address the methods, processes, techniques, and tools that will result in meeting or exceeding the performance requirements for quality and timeliness. The QC/CSP plan shall delineate a quality control program that is prevention based and an approach to customer satisfaction that is proactive.

b. Transition /Phase-In and Phase-Out Plan: The offeror shall provide a Transition/Phase-In and Phase-Out plan in accordance with Section C.1.9 of the PWS. Offerors shall provide a detailed description of the actions that will be established to aid in a smooth transition to offeror operations and phase out of those operations at a conclusion of operations. The offeror's plans shall set forth actions, plans, procedures, and time-lines necessary to ensure a smooth transition/phase-in to full operational status and transfer of operation to another entity, government or contractor. Phase-In shall begin on the effective date of contract and shall not exceed 9 months. Phase-Out from operations shall include the final 90 days of contractor operations. At a minimum, the Transition/Phase-In/Phase-Out Plan shall include:

- 1) Familiarization with ALL tasks that the offeror will perform during transition periods. Task information shall include a definition or description, resources, staffing charts, any necessary coordination with the Government, and schedule.
- 2) All assumptions made by the offeror regarding all tasks associated with transition and transition periods.
- 3) All actions the offeror requires the Government to perform; i.e., government actions that constrain the offeror's transition tasks.
- 4) Government-imposed constraints.
- 5) The offeror's approach to training and certification of personnel for the start of full performance.
- 6) The offeror's approach to ensuring training for the Distribution Standard System (DSS) Cadre Training Team for a maximum training period of 5 weeks.
- 7) The offeror's approach for the DSS Cadre Training team to train the remainder of the Contractor workforce on DSS.
- 8) The offeror's approach to any other training necessary before end of phase-in as addressed in TE 3.9 or 4.1.
- 9) List of transition personnel for each of the transition periods to ensure security in transit.

c. Surge, Sustainment and Disaster Recovery Plan (SSDRP): The offeror's SSDRP shall provide a SSDRP in accordance with Section C-1.10 of the PWS. Offerors shall provide a detailed description of the actions that will be established in maintaining contract compliance during operational disruptions, emergencies, military deployments, and periods of increased workload. The offeror's plan shall set forth actions, plans, procedures and time-lines necessary that demonstrates the offeror's operational preparedness capability and provides the assurance that the offeror will satisfy the performance requirements during periods of operational adversity. At a minimum, the SSDRP shall include:

- 1) Describes how the continuity of operation will be maintained from the start of the situation requiring implementation of SSDRP to its conclusion. The plan must define an overall methodology and processes:
  - a. For assessing a situation;
  - b. Determining an appropriate response and;
  - c. Achieving recovery
- 2) The plan specifically addresses a methodology and process for the following situations:

- a. Surge workload;
  - b. Natural and man-made disasters;
  - c. Adverse weather;
  - d. Mobilization (short and long-term military operations);
  - e. Loss of any essential operation(s), function(s), or personnel (e.g., transactional systems, critical skills, and knowledge) and;
  - f. Heightened security requirements
- 3) For each of the situations listed in (b) above and further identified by the offeror, the plan shall address the following minimum aspects:
- a. Impact;
  - b. Primary issues;
  - c. Response;
  - d. Primary and alternate points of contact;
  - e. Communication and Coordination with the Government and;
  - f. Process(es) to achieve recovery and resumption of full service

#### **Section 4 – LOCATION AND PHYSICAL LAYOUT OF FACILITIES:**

The location and physical layout of facilities factor is broken down into three (3) sub-factors, Facility(s), Information Technology Infrastructure and Security. The offeror shall identify any innovative processes and sub-processes to be proposed and what risks, if any, are involved. The offeror shall provide a detailed description of their approach for each sub-factor listed below. The offeror's proposal shall address the initial requirement of 1.5 million square feet of covered space and 1 million square feet of outdoor space and their approach to have the additional 1 million square feet of outdoor space NLT the end of the 9<sup>th</sup> month after contract award. The offerors shall also submit photographs or video of the actual site for both indoor and outdoor storage areas with corresponding reference points or maps. If video is used, the offeror shall use voice references in English. In addition, offerors are advised that a site assessment survey will be conducted by government personnel on-site prior to completion of the technical evaluations of offeror's proposals. Each offeror will be contacted in advance to coordinate a date and time to conduct the site visit. The offeror shall provide a contact POC to include name, telephone number and email address to facilitate the site survey.

1. Facility(s): In order to be compliant with the Facility(s) sub factor, each offeror must detail their approach to meeting the physical characteristics of their furnished facilities (See also sections 4.1 – 4.2 of the PWS).

- a) Physical Characteristics: To be compliant, the offeror must address each of the following items in their proposal:
- 1) The offeror's GPS coordinates and address for their proposed warehousing facility located within a 30 mile radius of Camp Arifjan, Kuwait.
  - 2) The offeror's approach to meeting the minimum 1.5 million square feet of indoor storage, 2 million square feet of outdoor storage, and 40 thousand square feet of air conditioned office space for Government Personnel. If the offeror can only provide for the minimum outdoor storage space of 1 million square feet at time of award, the offeror shall then propose their approach to meeting required 2 million square feet of outdoor storage space within nine (9) months after contract award date.
  - 3) The proposed physical layout of all facilities allowing for all buildings to be located adjacent to one another, or close proximity and adjacent to the outside storage area which shall be able to be segregated from other buildings or spaces, and shall include perimeter fencing and proper security lighting to enable around the clock operations.
  - 4) The offeror's approach to ensuring constructed buildings provide segregated storage space for hazardous, pilferable, and sensitive material, to include timelines.
  - 5) The offeror's approach to ensuring all buildings provide for adequate overhead lights (minimum of 20 foot candles in the storage areas, and 50 foot candles in office spaces), a fire sprinkler system, a fire alarm system, domestic potable water, level concrete floors,

portable fire extinguishers, adequate sized overhead cargo doors capable of accommodating MHE vehicle traffic, personnel doors, emergency exits, lights and emergency eye-washers/showers. The electrical system shall be capable of handling not only the usual building functions (lights, hot water heaters, HVAC equipment, etc.) but also have enough capacity to accommodate battery chargers for MHE equipment, and IT equipment or work stations. Fire doors shall be in place on interior fire walls. The Contractor shall provide a back-up generator capable of providing power for critical building systems such as lights, battery chargers, telephones, and IT operations in the event of a commercial power failure to provide power for basic operations in the event of a commercial power failure.

- 6) The offeror's approach to ensuring outdoor storage area shall have an improved surface capable of accommodating forklift, truck and trailer, tug, and various other vehicular traffic used in the normal course of activity at a warehousing/logistics operation, 24 hours a day, 7 days per week, regardless of environmental and weather conditions. The Contractor shall provide sufficient lighting for this area. The Contractor shall provide a covered outdoor storage solution IAW the technical specifications detailed in TE 4.3, Technical Specifications of Structural Steel Shed. The KO or designee will approve the structure prior to initial storage use.
- 7) The offeror shall provide detailed information regarding applicable agreements, contracts, deeds and leases in support of the facility(ies). The offeror shall discuss whether they own or lease their facility(ies). If the facility is leased, provide a detailed account of the nature and duration of any lease arrangement(s). If some aspects of construction are ongoing, it must be clearly differentiated. Diagrams should include the entire compound showing space utilization by function for both indoor and outdoor areas. The offeror shall provide digital photographs of facility(s).

2. Information Technology (IT) Infrastructure: In order to be compliant with the IT Infrastructure sub factor, each offeror must detail their approach to providing for an Infrastructure capable of handling the required IT Equipment to operate the Government provided distribution system.

a) Infrastructure: To be compliant the offeror must address each of the following items in their proposal:

- 1) The offeror's approach to providing a Land-based, fiber optic connectivity from the local commercial communications central office to support all site telecommunications service and equipment, to include timelines.
- 2) The offeror's approach to providing a Single-mode fiber optic star topology between building communication closets for network backbone outside plant (OSP) cabling.
- 3) The offeror's approach to providing an Ethernet 10BASE T CAT 6 inside plant (ISP) LAN cabling supporting end user devices and RF access point locations.
- 4) The offeror's approach to providing a Communications closet with minimum dimensions of 3meters by 3meters and adequate ventilation and temperature control to support IT equipment/cable installation.
- 5) The offeror's willingness to allow the Government (DDC J6N) to assist with install and maintain all network equipment, switches, and routers.
- 6) The offeror's proposed approach to meeting the requirements of DISA Security Technical Guidelines (STIG), DoD 8500.1, DoD 8500.2 and DoD 5200.2-R.
- 7) The offeror's approach to providing secure communication by abiding by CJCS Regulation 6510.1 to include background checks on all employees, obtain network accreditation, and agreement to validate compliance.

b) IT Equipment: To be compliant the offeror must address each of the following items in their proposal:

- 1) The offeror's ability to operate and manage the following standard minimum equipment or equipment equal in comparison to the equipment described below for DSS operation (contractor should be advised that future upgrades may be possible):

- Desktop Hardware:  
Processor: Intel Core 2 Duo E6420 (2.13 GHz, 1066MHz FSB 4MB cache, non – HT) Chipset: Intel Q965 Chipset w/DDR2 and Intel Core Duo support 2GB Memory (PC5300 dual channel DDR2 667MHz SDRAM) 120GB Serial ATA II/300 7200 RPM Hard drive w/8MB cache Controller Card: Integrated Ultra ATA100 and Serial ATA II/300 controllers No Floppy CDRW/DVD Combo Drive (48x/32x/48x) Expansion Slots: 1PCI-E x 16, 1 PCI-e x1, and 2 full height, full length PCI slots External Ports: (8)USB 2.0, (2)PS/2, (1)RJ-45 Integrated LAN, (1) Microphone, (1) Headphone, (3) Rear Audio, (1) VGA, (1) DVI Additional External Ports: Serial and Parallel Port Brackets 17” LCD Monitor CAC Keyboard Video: Integrated Intel GMA 3000 Graphics, USB Optical Mouse, Sound System: Integrated Sound Blaster compatible audio, Network Adapter: Integrated Intel 10/100/1000
- Desktop Software:  
Microsoft Vista  
DVD Backup Media  
Adobe Acrobat Professional  
3270 Emulator  
Antivirus Software
- DSS Workstation printers with Network Interface Card (NIC):  
Intermec PM4i  
Kyocera FS2000DN  
Kyocera FS4000DN
- Wireless Devices supported by 802.11g:  
Teklogix 7535 Handheld  
Teklogix 9500 Controller  
Teklogix Access Point  
Teklogix Battery Chargers/Batteries  
Fortress AF 2100 Secure Gateway
- Additional DSS Workstation hardware:  
Welsh/Allen 4800 Scanner Kit and Cable  
DLA 2d barcode software conversion package

- 2) The offeror’s approach for complying with the Information System Security requirements IAW C-1.4.9 and safeguarding information IAW C-1.4.11.

3. Security: In order to be compliant with the Security subfactor, each offeror must detail their approach to meeting the following security requirements (See the PWS Section C-1.4 for a comprehensive description of the security requirements outlined below):

- 1) Facility security
- 2) Reporting of criminal violations
- 3) Authorized Visitor Control
- 4) Key and Lock Control of Contractor Operated Facilities
- 5) Identification Badges
- 6) Vehicle Access and Vehicle Parking
- 7) Potential Operational Constraints

### **VOLUME III –PAST PERFORMANCE PROPOSAL**

Past performance information is used in determining the level of confidence the Government has for successful performance based upon the offeror’s actions under previously awarded, relevant contracts.

The Government will only consider relevant past performance data. To be considered relevant, the offeror must demonstrate past execution of similar contracts in terms of complexity, technology, magnitude of effort, schedule, and scope. Additionally, the performance must have occurred during the last five (5) years.

To be compliant with this factor, offerors shall provide the following information for both the offeror and proposed major subcontractors. A major subcontractor is defined as those providing twenty percent (20%) of total dollar threshold AND/OR twenty-five percent (25%) of total man-hour effort. No past performance information is required for subcontractors who do not meet the definition of a “major subcontractor”.

If an offeror or its major subcontractor determines they have no relevant past performance data, they shall provide the following statement in lieu of the information requested below: “*(Insert offeror or major subcontractor’s name)* has determined that they possess no relevant past performance information in accordance with Section L of Solicitation SP3100-09-R-0004.”

(1) An index of Previous Contract Data for the offeror. The index shall contain all relevant PRIME contracts and relevant SUBCONTRACTS that the offeror is currently performing or has completed during the last five (5) years. The index shall include:

- Contractor Name;
- Name of the customer /agency;
- Contract/Purchase Order Number;
- Customer points of contact (minimum of two, provide name, telephone number, fax number and e-mail addresses);
- Length of contract;
- Period of performance (dates);
- Initial Contract Price;
- Final Contract Price or price as of the last modification;
- Description of product/service provided (include sufficient detail to demonstrate the scope and complexity of the product/service provided);
- Discussion of the similarities and differences of experience (include sufficient detail to demonstrate similarities/dissimilarities to the requirements of this solicitation);
- Facilities in which the product/service was performed and;
- Quality of Past Performance; to include a discussion of actual performance under each contract listed, including problems encountered; how they were resolved; the timeliness of deliverables required; how costs were controlled; business relationships; management of key personnel, and any other areas deemed necessary to provide insight into actual performance issues.

(2) An index of Previous Contract Data for all major subcontractors containing the information listed in (1) above as it relates to relevant PRIME and SUBCONTRACTS that the major subcontractor is currently performing or has completed during the last five (5) years.

(3) Attachment J.1 provides the Past Performance Questionnaire. Offerors and all major subcontractors shall send this questionnaire to previous customers of relevant prime and subcontracts. All questionnaires shall be sent by the proposal due date and time identified in L-17, #2 . All previous contracts the offeror utilizes for Questionnaire information must be contained in the Previous Contract Data index for the offeror/major subcontractor. The offeror/major subcontractor shall complete Part I of Attachment J.1 prior to submitting the questionnaire to the customer. The offeror/major subcontractor shall ask the customer to complete the questionnaire and return it directly to the Contract Specialist identified in Part III – RETURN INFORMATION of the questionnaire. Evaluation members may contact the named individuals to clarify, obtain additional information, or conduct a telephonic survey of past performance. As such, the offeror/subcontractor shall provide a list of all Questionnaires submitted that provides the following information:

- Name of the customer/agency;

- Date submitted to customer/agency;
- Contract/Purchase Order Number
- Customer points of contact (minimum of two, provide name, telephone number, fax number and e-mail addresses) and;
- Whether the offeror/major subcontractor was a Prime or Subcontractor.

(4) Offerors and their major subcontractors may describe any quality awards or certifications that indicate technical excellence in the service requested. Examples of such awards or certifications include, the Malcolm Aldridge Quality Award, other Government quality awards, and private sector awards or certifications (e.g. the automobile industries QS 9000, Semitic’s SSQA, or ANS/EIA-599). Indicate what segment of the company (or division or the entire company) received the award or certification and the date. If the award or certification is over three years old, present evidence the qualifications still apply.

(5) Offerors shall complete the Subcontractor Summary table below, adding as many rows as necessary to include all proposed subcontractors:

**SUBCONTRACTOR SUMMARY**

<i>Total Dollar Value of Proposal</i>				
20% of Total Dollar Value of Proposal				
Total Manhours of Proposal				
25% of Total Manhours of Proposal				
	Total Dollar Value of Subcontractor Proposal	Greater than 20% of Total Dollar Value of Proposal? (Y or N)	Total Manhours of Subcontractor Proposal	Greater than 25% of Total Manhours of Proposal? (Y or N)
<i>Insert Subcontractor 1 Name</i>				
<i>Insert Subcontractor 2 Name</i>				
<i>Insert Subcontractor 3 Name</i>				

**VOLUME IV – COST PROPOSAL**

The Government has provided historical and projected workload data in this RFP for estimating purposes only. Each offeror should utilize this information in concert with their unique individual experiences and business acumen in pricing their proposal. The estimates are not to be considered a guaranteed workload.

In proposing option items, the offeror shall apply and fully explain any escalation factors deemed necessary to proposed rates and material.

The offeror’s accounting system should be described in sufficient detail to demonstrate its adequacy to support the cost reimbursable line items on the resultant contract.

If proposed rates reflect negotiated forward pricing rates, a copy of the current forward pricing rate agreement shall be provided. If the rates are not negotiated forward pricing rates, then the basis for the proposed rates shall be explained.

The cost proposal shall be submitted in sufficient detail for the Government to examine the basis for the offeror’s proposed costs. It is expected that there will be adequate competition; therefore, certified cost and pricing data may not be required. However, if at a later time it is determined that certification of such data is required, the Contracting Officer reserves the right to require certified, additional detailed cost data.

If an offeror fails to identify as part of its proposal an indirect cost rate that would otherwise be applicable to one of the support or subcontract cost items, it shall not be allowed to invoice for the indirect rate after award since the evaluation of its offer did not include that rate.

For assistance with preparing the Cost Proposal, offerors may review the Incurred Cost Electronically (ICE) Model on the DCAA website at [www.dcaa.mil](http://www.dcaa.mil) and/or contact their local DCAA office, which can be found using the Audit Office Locator by zip code on the previously mentioned website.

To assist the Government in determining reasonableness/realism for this effort, the offeror shall provide sufficient detailed cost information with the proposal to support the costs proposed. The cost proposal shall be in accordance with the instructions and format shown below. **ALL TABLES MUST BE COMPLETED IN MICROSOFT EXCEL FORMAT. IN SUBMITTING THE ELECTRONIC VERSION OF THE COST PROPOSAL, OFFERS SHALL NOT HIDE FORMULAS OR CELLS.** For each Breakdown provided in Microsoft EXCEL format, the Offeror must establish clear identifiable links and calculations, such that the Government is able to replicate the estimates provided.

Offerors shall complete the Subcontractor Summary table below, adding as many rows as necessary to include all proposed subcontractors:

**SUBCONTRACTOR SUMMARY**

<i>Total Dollar Value of Proposal</i>				
20% of Total Dollar Value of Proposal				
Total Manhours of Proposal				
25% of Total Manhours of Proposal				
	Total Dollar Value of Subcontractor Proposal	Greater than 20% of Total Dollar Value of Proposal? (Y or N)	Total Manhours of Subcontractor Proposal	Greater than 25% of Total Manhours of Proposal? (Y or N)
<i>Insert Subcontractor 1 Name</i>				
<i>Insert Subcontractor 2 Name</i>				
<i>Insert Subcontractor 3 Name</i>				

A cost breakdown for all years is required for all CLINs. Note: CLINs beginning with “X” indicates “All Years”. Offerors are to replace the “X” in the CLIN with the appropriate beginning numeric (0, 1, 2, 3, 4 or 5).

A cost proposal summary for all years is also required to be submitted in the format provided below. Offerors shall insert their proposed estimated costs for CLIN 0001 and X001 for each year. Offerors shall insert and apply their G&A or Material Handling Rate to the Government Provided Estimated Cost for CLINs 0002 and X002 for each year. For CLINs 0002 and X002, the Offeror’s proposed NTE cost is equal to the Government Provided Estimated Cost plus the Offeror’s G&A or Material Handling cost. The Government Provided Estimated Cost is provided in the spreadsheet requirements for CLINs 0002 and X002 listed below. Fee is not allowable under CLINs 0002 and CLINs X002. Offerors shall insert their proposed Firm Fixed Price for CLINs 0003 and CLINsX003.

**COST PROPOSAL SUMMARY**

ITEM	PHASE-IN PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	OPTION PERIOD 4	OPTION PERIOD 5	TOTAL CONTRACT
CLIN 0001 Services to provide Phase-In Labor to implement DSS (Total Estimated		N/A	N/A	N/A	N/A	N/A	

Cost-Plus Award Fee (CPAF))							
CLIN 0002 Support Costs for CLIN 0001 (Total NTE)		N/A	N/A	N/A	N/A	N/A	
CLIN 0003 Facility Costs (Total Firm Fixed Price (FFP))							
OPTION CLINS X001 Labor to Perform Distribution Services for Depot Operation at DDKS (Total Estimated Cost-Plus Award Fee (CPAF))	N/A						
OPTION CLINS X002 Support Costs for CLINS X001 (Total NTE)	N/A						
OPTION CLINS X003 Facility Costs (Total Firm Fixed Price (FFP))	N/A						
<b>TOTAL COST</b>							

**CLIN 0001 SERVICES TO PROVIDE PHASE-IN LABOR TO IMPLEMENT DSS**

Offerors shall complete the Prime Labor table below for cost in support of services to provide the Phase-In labor to implement DSS. First, the Offeror shall insert the proposal paragraphs that address the labor required to accomplish the CLIN. The Government has provided the applicable PWS paragraphs for the CLIN. Under the PWS and proposal paragraph number, the Offeror shall insert all labor positions they propose to accomplish that work. For example, an Offeror could replace “Position (1)” with “Site Manager”. Offerors shall identify the specific portion of each labor category required to accomplish the effort in that PWS paragraph. This could result in the FTE column having a value of less than one (1) FTE. Use of ¼ increments for FTEs is permissible (i.e. ¼, ½, and ¾). For each position, Offerors shall complete the dollar amount of the information requested by the header row (i.e. DOL Code, FTE, LABOR RATE, etc...). Under the LABOR RATE, Offers shall name and identify the specific Overhead percentages included in their fully burdened rate. For example, an Offeror could replace “OH (1)” with “Fringe Benefits 10%”.

If the Offeror is proposing a major subcontractor in support of services to provide the phase-in labor for the implementation of DSS, (defined as those providing twenty percent (20%) of total dollar threshold AND/OR twenty-five percent (25%) of total man-hour effort), the Offeror shall complete the Subcontracting Labor table in the same manner as the Prime Labor Tables. Any associated costs which the prime contractor incorporates into the subcontractor labor category rate shall be fully identified (ie. G&A, fee, etc.). In the event the major subcontractor is unwilling to provide information regarding their benefits, overhead, G&A and fee directly to the prime, the Offeror shall ensure the subcontractor submits the required information directly to the Government by the time and date established by the Government. It is the Offeror’s responsibility to ensure that the support documentation is received by the Government within the timeframe required for submission.

For subcontractors that do not meet the definition of “major subcontractor”, the Offeror shall complete the Subcontracting Labor table by entering only the information in the last three columns (entitled “SUBTOTAL \$”, “PROFIT/FEE\* \_\_\_\_%” and “TOTAL BURDENED COST \$”). No additional cost information is required to be submitted for subcontractors that do not meet the definition of “major subcontractor”

Offerors are reminded that all costs for CLIN 0004, Reports, are to be included in the cost for CLIN 0001.

**The Offeror shall not address any support costs associated with services to provide the phase-in labor for the implementation of DSS. These costs are applicable to CLIN 0002. A separate breakdown of support costs is not required under this CLIN, as the Government has provided an Estimated Cost (see required table for CLIN 0002, Support Costs)**

CLIN 0001 - PRIME LABOR TO SUPPORT PHASE-IN LABOR FOR THE IMPLEMENTATION OF DSS												
*if applicable	DOL CODE *	FTE	LABOR RATE				HRS	TOTAL LABOR \$	G&A ___%	TOTAL BURDENED COST \$		
			BASE RATE	OH (1) %	OH (2) %	FULLY BURDENED RATE						
PWS PARAGRAPH C-1.9, C-1.9.1, C-1.9.1.1, C-1.9.1.4, C-1.9.1.5 & C-1.9.2 PROPOSAL PARAGRAPH _____												
Position (1)												
Position (2)												
PRIME PHASE-IN LABOR TOTAL												

CLIN 0001 - SUBCONTRACTING LABOR TO SUPPORT PHASE-IN												
	DOL CODE	FTE	LABOR RATE				HRS	TOTAL LABOR \$	G&A ___%	SUBTOTAL \$	PROFIT/FEE* ___%	TOTAL BURDENED COST \$
			BASE RATE	OH (1) %	OH (2) %	FULLY BURDENED RATE						
PWS PARAGRAPH C-1.9, C-1.9.1, C-1.9.1.1, C-1.9.1.4, C-1.9.1.5 & C-1.9.2 PROPOSAL PARAGRAPH _____												
Position (1)												
Position (2)												
SUBCONTRACTING PHASE-IN LABOR TOTAL												

\* PROFIT/FEE – Subcontractor shall enter their profit if their contract with the Offeror is a fixed price arrangement. Subcontractor shall enter their fee if their contract with the Offeror is a cost type arrangement.

SUMMARY TABLE	TRANSITION PERIOD / TOTAL CONTRACT
CLIN 0001 – PRIME LABOR PHASE-IN COSTS	
CLIN 0001 – SUB LABOR PHASE-IN COSTS	
CLIN 0001 – TOTAL ESTIMATED LABOR COSTS	
AWARD FEE DOLLARS ( __ 2 __ %)*	
TOTAL ESTIMATED COST PLUS AWARD FEE	

**CLIN 0002 SUPPORT COSTS/ FOR CLIN 0001**

Offerors shall complete the dollar amount of the information requested by the header row in the tables below. Offerors shall identify the specific rate applied to the Government Provided Estimated Cost (G&A or Material Handling Rate). Offerors shall also insert the proposed G&A or Material Handling Rate percentage into the header row. Offerors shall sum the Government provided Estimated Cost and their G&A or Material Handling Rate to arrive at the proposed Not-to-Exceed amount in the last column. No fee is allowed under this CLIN.

The Offeror’s Not-to-Exceed amounts must match those entered in Section B.

	Government Provided Estimated Cost	G&A or Material Handling Rate (Offeror to identify)	NOT-TO-EXCEED (NTE)



C-5 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
PWS PARAGRAPH C-6 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
PRIME LABOR TOTAL													

CLIN X001 – SUBCONTRACTING LABOR TO PERFORM DISTRIBUTION SERVICES FOR DEPOT OPERATION AT DDKS													
	DOL CODE	FTE	LABOR RATE				HRS	TOTAL LABOR \$	G&A %	SUBTOTAL \$	PROFIT/FEE* %	TOTAL BURDENED COST \$	
			BASE RATE	OH (1) %	OH (2) %	FULLY BURDENED RATE							
PWS PARAGRAPH C-1 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
PWS PARAGRAPH C-3 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
PWS PARAGRAPH C-4 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
PWS PARAGRAPH C-5 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
PWS PARAGRAPH C-6 & PROPOSAL PARAGRAPH _____													
Position (1)													
Position (2)													
SUBCONTRACTING LABOR TOTAL													

\* PROFIT/FEE – Subcontractor shall enter their profit if their contract with the Offeror is a fixed price arrangement. Subcontractor shall enter their fee if their contract with the Offeror is a cost type arrangement.

SUMMARY TABLE	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	OPTION PERIOD 4	OPTION PERIOD 5	TOTAL CONTRACT
CLIN X001 – PRIME LABOR COSTS						
CLIN X001 – SUB LABOR COSTS						
CLIN X001 – TOTAL ESTIMATED LABOR COSTS						
AWARD FEE DOLLARS (____%)*						
TOTAL ESTIMATED COST PLUS AWARD FEE						

**CLIN X002 SUPPORT COSTS FOR X001**

Offerors shall complete the dollar amount of the information requested by the header row in the tables below. Offerors shall identify the specific rate applied to the Government Provided Estimated Cost (G&A or Material Handling Rate). Offerors shall also insert the proposed G&A or Material Handling Rate percentage into the header row. Offerors shall sum the Government provided Estimated Cost and their G&A or Material Handling Rate to arrive at the proposed Not-to-Exceed amount in the last column. No fee is allowed under this CLIN.

The Offeror’s Not-to-Exceed amounts must match those entered in Section B.

	Government Provided Estimated Cost	G&A or Material Handling Rate ( <i>Offeror to identify</i> ) ____%	NOT-TO-EXCEED (NTE)
CLIN 1002	\$9,540,975.00		
CLIN 2002	\$9,392,366.00		
CLIN 3002	\$9,529,901.00		
CLIN 4002	\$9,405,903.00		
CLIN 5002	\$9,534,542.00		
TOTAL CONTRACT	\$47,403,687.00		

**END OF SECTION L**