

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 11)

CODE	FACILITY CODE
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11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED

Summary of Changes SA7065-08-Q-2002-A00002

1. The purpose of this amendment is to provide all bidders with the questions asked by bidders, as well as the Government's responses to those questions.
2. Summary of the Questions and Answers immediately follows this Summary of Changes.
3. Corrected pages to the solicitation immediately follow the Questions and Answers summary.
4. All changes are indicated by a wide black vertical line to the immediate left of the affected portions/paragraphs of the forms/pages changed.
5. The time and date for bid submission is extended to 5:00 p.m. (1700L) Pacific Time, 4 November 2008.
6. All else remains unchanged.

Distribution:

File

Solicitation Announcement

**QUESTIONS AND RESPONSES
FOR
SA7065-08-Q-2002
AMENDMENT 2**

1. Must service personnel maintaining NMCI certified equipment be U.S. Citizens?

RESPONSE – Clarification being sought.

2. Sect 12.1 – Please change requirement from EAL (3) to EAL (2)?

RESPONSE – EAL requirement changed from EAL (3) to EAL (2).

3. Section 12.3 requires use of DOD Common Access Card (CAC). May a different card, developed by the vendor, be used in place of the DOD CAC?

RESPONSE – N/A. Delete CAC requirement from RFQ.

4. Please explain why the number of locations does not equal the estimated number of copiers to be acquired?

RESPONSE – The numbers of units to be ordered represent DAPS current best estimate, and is subject to change.

5. When is the RFQ Bid Close date?

RESPONSE – 22 October 2008, 1700 (5:00 p.m.) Pacific Time.

6. How long is the contract period?

RESPONSE – Sixty-months. A 6-month Base Period followed by 54-months of Optional Periods.

7. The solicitation states that installation of orders will be during the first 36-months, but with none during the last 12-months. This sounds contradictory: Is the contract for four or five-years?

RESPONSE – See Amendment 1 to the Solicitation. The installation periods contained in the solicitation, clarified at Amendment 1, refers to additional quantities of machines ordered under the Option for Increased Quantities provision.

8. U.S. Naval forces in Japan don't use NMCIS, however, on Page C-5, Paragraph 10.1 says the equipment must be EDS certified for NMCI? Is the NMCI certification by EDS a real requirement?

RESPONSE– Yes, however, paragraph 10.1 inadvertently implies that ALL equipment must be NMCI certified, which is incorrect. We anticipate the USMC will require NMCI certified devices and the US Navy will require OneNet devices.

The text at 10.1 has been revised to more accurately convey the requirement.

Also, the text at 12.4 has been revised to more accurately convey the requirements.

9. Page C-6, 12.3. What is the standard for use of the CAC in Japan?

RESPONSE – N/A. See Response #3.

10. Does the vendor have to prepare the card reader for CAC card? Or will a third party provide the reader, etc?

RESPONSE – N/A. See Response #3.

11. Who is the setting up for authentication?

RESPONSE – N/A. See Response #3.

12. Is EDS under a waiver to comply with CAC for MFD's - it is difficult to combine scanning, printing and CAC until NMCI requires EDS to comply with both.

RESPONSE – N/A. See Response #3.

13. Page C-2, paragraph 4.2. Will the Government change service technician support to “any 8 consecutive hours between 6A.M and 8A.M, Monday through Friday excluding Japanese holidays and business holidays from 29 December through 03 January?”

RESPONSE – Change made as requested, but see new paragraph 4.3.

14. Page C-2, paragraph 4.2.2. Can Japanese technicians have a security clearance for NAC or DOD?

RESPONSE – No. Non-U.S. citizens are not eligible for security clearance but refer to <http://www.navysecurity.navy.mil/pers-551030.htm> for more information.

15. If so, how do Japanese National technicians get NAC or DOD security clearances in Japan?

RESPONSE – See Response #14.

16. Section C, paragraph 9.4. The solicitation requires all devices have a security kit. Does that mean disk over write?

RESPONSE - The Security Kit should perform the function of encrypting and erasing confidential data from copiers/printers hard drive to prevent losing information and data leakage.

17. If so, why is there no check mark on the paragraph 9.8?

RESPONSE – N/A

18. When will DAPS customers want to activate the CAC feature?

RESPONSE - N/A

19. Will all the machines be located at only those locations identified in the RFQ or are there additional locations not referenced in the customer listing?

RESPONSE - These locations represent only DAPS current best estimate. This is subject to change over the life of any ensuing contractual relationship.

20. Will the users be supplying their own CAC card reader?

RESPONSE - N/A

21. In previous RFQ's award went to the lowest priced technically acceptable bid. The RFQ states that technical and past performance, when combined, are more important than price. Has this changed the prior practice of award to the LPTA bid?

RESPONSE – No, award will still be made to the lowest-priced-technically acceptable bid; however, vendors must understand that Technical criterion has two constituent parts – Technical performance of the equipment, material and personnel to be used AND the firms performance history. Each of these two categories will receive its own “Pass” or “Fail” adjective rating, and a “Fail” rating for either category will render the bid technically unacceptable; ineligible for award.

22. Must a vendor possess a valid GSA Federal Supply Schedule under GSA Schedule 36?

RESPONSE – No.

23. Does the Trade Agreements Act apply to this procurement?

RESPONSE – Yes, the TAA applies.

24. Trade Agreements Act (TAA) - Although the Trade Agreements Box is not check on the listing of items to implement statutes or executive orders, there is significant language later on referring to the TAA and a statement that the Contracting Officer has determined the TAA is applicable to the solicitation.

RESPONSE – The solicitation appropriately applies the TAA. The checkbox at 52.212-4 for 52.225-5 was intentionally left unchecked because the Contracting Officer had felt inclusion of the clause itself was appropriate in order to ensure all prospective offerors had immediate access to its provisions. Inclusion of 52.225-5 in its full text does not alter its impact had it merely been incorporated by reference as at 52.212-4.

25. Premature Discontinuance Provisions - There is a provision that no premature termination fees may be imposed for any reason.

RESPONSE – See changed Section L, para 3.1.

End Summary of Questions and Answers

4.2 Provide service technician support Monday through Friday from 8:00 a.m. – 4:30 p.m. local time, except Saturday, Sunday, and Federal Holidays and Japanese holidays and business holidays from 29 December through 03 January

4.2.1 Coordinating access to the listed Federal Installations twenty-four (24) business hours before deliveries are to be made. Contractor must provide a list of all its employees requiring access. This listing is to include individuals' full name, social security number and home address. To be granted access, each individual must have in his/her possession a current official government issued Photo Identification Card such as a State Drivers License and each vehicle must be reported by its vehicle registration.

4.3 A Service Call Center shall be established to receive and respond to trouble calls and operate Monday through Friday, except on U.S. federal holidays.

Note: All contractor personnel will be subjected to an onsite background check that may include fingerprint identification verification. Identification verification will be performed by the responsible customer security officer. These background checks and ID verifications are performed routinely for security reasons, the background check is used to identify and deny access to any persons who have a criminal record over the past seven years, unregistered aliens and illegal immigrants, and individuals with outstanding warrants in any legal jurisdiction with the CONUS.

4.3 Respond to **work stoppage situations** within **two (2) business hours of a service call**. A telephone call (unless it results in solving the problem) shall not be deemed as an acceptable service response. The service technician will call the key operator within an hour to discuss service problem and time of arrival. It is estimated that **10%** of situations will be classified as “work stoppage” across the total copier population on a yearly basis.

4.4 Respond to **non-work stoppage situations** within **four (4) business hours of a service call**. A telephone call (unless it results in solving the problem) shall not be deemed as an acceptable service response. The service technician will call the key operator within an hour to discuss service problem and time of arrival.

4.5 In the case of devices cleared for CLASSIFIED material and those connected to the SIPRNET, Vendors must provide for Technicians that hold a security clearance of at least the documented security level of the device for which it is cleared. Repair technicians should, but not required to, have a National Agency Check (NAC) or Department of Defense (DOD) security equal to or higher than the classification of the device.

4.6 Inform the DAPS' Contracting Officer's Representative (COR) within **two (2) business days** of the determination that equipment is non-repairable and provide comparable replacement equipment within **two (2) business days** from receipt of an order from the DAPS Contracting Officer.

4.7 Notify the DAPS' COR if maintenance is related to vandalism.

5.0 CONSUMABLE SUPPLIES. As part of its quoted price, the contractor will:

5.1 Provide all consumable supplies (including staples) necessary for the operation of the equipment. Paper is excluded as a consumable supply.

5.2 Deliver all required consumable supplies to the designated locations listed on the delivery schedule **within two (2) business days** after receipt of an order.

equipment purchase warranty. The quoter's remanufactured equipment will also be the same full service maintenance terms and conditions as new manufactured equipment.

- 9.2 Provide equipment that is Section 508 compliant.
- 9.3 Provide equipment that is Health Insurance Portability and Accountability Act (HIPAA) compliant when installed at government medical sites.

9.4 Provide equipment with these features:

- a. Volume Bands 2, 3 and 4 will have:
 - 1) A minimum of 250 sheet top tray
 - 2) A minimum 1000 sheet offset stacker tray
 - 3) A multi-position stapler
 - 4) 256 megabytes of document management memory
 - 5) Punching capability (Volume Band 4 only)
- b. Floor standing with wheels (or cabinets provided as needed)
- c. Reversing Automatic Document Feeder with at least a minimum 50 page document capacity/
- d. Automatic Duplexing
- e. Copy from/to multi-sized materials up to 11 x 17 paper for volume bands 1 and above
- f. Capable of feeding from 3 paper sources for volume bands 1 and above
- g. Must be capable of accepting at least 50% or greater recycled 20 lb paper
- h. All devices must have a Security Kit that shall perform encryption and erasing of confidential information from copier/printer hard drives to prevent information/data loss or compromise.
- i. Fax capabilities shall be present on the volume bands where indicated and activation shall remain an option to be added once a security solution is put in place by NMCI.

9.5 Configure MFDs so that the fax function is physically and logically independent of the other functions (scan, copy and print) and of the network controller of the copier. The fax module must be configured to operate in "Facsimile Class 1" mode and only allow connections to/from other fax machines. The ability to connect to a computer modem is not authorized.

9.6 Configure MFDs so that they are able to scan a document and save it as a .PDF (group class 3 compression) file for those copiers that this function is requested.

9.7 Provide an operator's manual with each copier.

9.8 Unique classified copier requirements (if checked):

- Removable Hard drive
- Disk over write

Note: Networked classified devices are only authorized when placed on the SIPRNET.

9.8.1 In those instances where a standalone copier or MFD was cleared for use with CLASSIFIED material; the contractor, working with the DAPS COR and designated Marine Corps' Information Assurance (IA) and security personnel, will remove any/all memory chips or cards, hard drives, and other internal parts as deemed prudent by the Marine Corps and surrender them to the Marine Corps for destruction.

9.9 All equipment will meet Energy Policy Act of 2005 requirements. All equipment must be Federal Energy Management Program (FEMP)-designated or Energy-Star qualified. Refer to Federal Acquisition Regulation (FAR) Part 23 and Executive Order 13221 requiring federal agencies to purchase products with low standby power.

10.0 NETWORKING FUNCTIONALITY. As part of its quoted price, the contractor will:

- 10.1 Provide networked equipment that is certified to operate on the Navy & Marine Corps Intranet (NMCI) for the "Printer" functions. Certification must be received from the NMCI Certification Team, Electronic Data Systems (EDS) where certification is determined by being listed on the Certified Device List (CDL) at time of award. DAPS requires each MFD to have scanning functionality. Scan to File cannot be connected to networks until certified by the NMCI Certification Team, EDS.
- 10.2 Provide equipment capable of being configured to comply with the Defense Information Systems Agency (DISA) Security Technical Implementation Guide titled **Sharing Peripherals Across the Network (SPAN)**, Version 1, Revision 1 (DISA Field Security Operations, 28 July 2005) developed by DISA for the DOD for all networked equipment.
[A copy of this DISA document is found at <http://iase.disa.mil/stigs/stig/span-stig-v1r1.pdf>.]
- 10.3 Provide a specific digital site survey which will be used to identify network environments and ensure that correct network controllers are installed to meet DAPS' customer requirements for all orders for digital copiers which are to be connected to Local Area Networks (LANs).
- 10.4 Provide technical and system analysis support, and appropriate digital cards/products to successfully connect equipment to DAPS' customer's network.
- 10.5 Provide, upon installation, **two (2) hours** of technical and analyst support to the agency network administrator for each digital/multifunctional unit installed. Support may be requested for the physical and software interface of the controller/copier to the DAPS' customer's network. Support will be provided for network configurations based on agency hardware/software and initial Digital Site Survey provided prior to date of installation.

11.0 NETWORKING SECURITY ISSUES. As part of its quoted price for equipment that will be connected to a DOD local area network, the contractor will:

- 11.1 Configure MFD's installed at U.S. Air Force sites in accordance with the Multi-User Information Systems guidance reference AFI 33-202, *Network and Computer Security and in conjunction with AFSSI 5020 Remanence Security*. [Copies of these Air Force document are found at <http://www.e-publishing.af.mil/shared/media/epubs/AFI33-202V1.pdf> and <http://cryptome.org/afssi5020.htm>.]
- 11.2 Warrant that the equipment will operate on and coexist on a network supporting Internet Protocol Version 4 (IPv4) only, Internet Protocol Version 6 (IPv6) only, or a hybrid of IPv4 and IPv6.

If not initially IPv6 compliant, the contractor will provide a migration path and commitment to upgrade to IPv6 for all application and product features by June 2008, and have available contractor/vendor IPv6 technical support for implementation and fielded product management of equipment. (Reference OMB Memorandum 05-22: www.whitehouse.gov/omb/memoranda/fy2005/m05-22.pdf)

12.0 ADDITIONAL EXCEPTIONAL REQUIREMENTS. If the box is checked, as part of its quoted price the contractor will provide equipment that:

2.1 **NIAP:** Has been satisfactorily validated through the National Information Assurance Partnership (NIAP) common criteria validation pursuant to DOD Directive 8500.1 and National Security Telecommunications and Information Systems Security Policy (NSTISSP) Number 11. The Evaluation Assurance Level or EAL required for this solicitation is **EAL (2) Certification**.

12.2 **DIACAP:** Is capable of obtaining accreditation through the Department of Defense Information Assurance Certification and Accreditation Process within sixty (60) business

days of contract award. If the equipment cannot obtain the full accreditation within the 60 business day period, the contractor will remove the equipment at no additional price to the government and the contractor agrees to waive any and all early or premature discontinuance / termination /cancellation / etc. fees.

[Information regarding DIACAP is found in DOD Department of Defense Information Assurance Certification and Accreditation Process (DIACAP) Instruction 8510.1 dated 10 November 2007. <http://www.dtic.mil/whs/directives/corres/pdf/851001p.pdf>].

12.3 DELETED.

12.4 Reference back to the Statement of Work or Statement of Work Specifications:
(Example of additional specification - 1B-1, or 1.3 and NIAP Certification)



12.4.1 Section C Paragraph 6.2 At in addition to all the requirements stated at Section C, 6.2 (at page C-3) the contractor is also required to provide the Delivery Order and Contract Number on its copier installation reports.

12.4.2 Provide networked equipment that is approved to operate on Outside the Continental United States (OCONUS) Navy Enterprise Network (ONE-NET) for the "Printer" functions. This equipment must be listed on the Naval Network Warfare Command (NETWARCOM) Approved Product List (APL) at time of award.

13.0 VENDOR PROGRAM MANAGEMENT As part of its quoted price, the contractor will:

13.1 Assign a single point of contact to coordinate with the DAPS contracting officer and/or DAPS' COR in all aspects of this contract.

Multi-Year Operational Flat Rate Copier Lease and Support
 Contract, Miscellaneous Navy and Marine Corps Locations Throughout Japan and
 Okinawa

NMCI and One Net Devices By Volume Band and Location

<i>DAPS RFQ SA7065-08-Q-2002</i>						
<i>CLIN</i>	<i>VB</i>	<i>JAPAN DEVICES</i>		<i>OKINAWA DEVICES</i>		<i>TOTALS</i>
		<i>NMCI</i>	<i>ONENET</i>	<i>NMCI</i>	<i>ONENET</i>	
0001AB	1C	23	186	116	38	363
0001AC	1C1	0	16	65	18	99
0001AD	1D	1	51	9	4	65
0002AB	2C	21	119	40	5	185
0002AC	2C1	0	3	15	1	19
0002AD	2D	13	64	6	1	84
0003AB	3C	6	56	35	3	100
0003AD	3C1	0	4	23	2	29
0003AE	3D	0	1	2	0	3
TOTALS		64	500	311	72	947

including at the end of the lease. Quoters must provide lease pricing for leases where, throughout the entire lease, ownership of the equipment remains with the quoter. Quoters must not provide prices for lease-to-own type leases.

3.0 PREMATURE DISCONTINUANCE PROVISIONS.

- 3.1 Premature termination charges are waived for equipment that is removed because the end user (as set forth on the implementation schedule) is abolished, disestablished, or because sufficient funds have not been appropriated to continue the contracts.. For the purposes of this RFQ, DAPS also seeks to avoid premature termination charges when the equipment is removed or cancelled due to the end user's official reorganization or downsizing, or if the decision is outside the end user's control, because the end-user has been mobilized and no longer occupies the facility (i.e., termination for convenience).

4.0 NO ASSIGNMENT OF CLAIMS.

- 4.1 Assignment of claims are prohibited.