

N02-CO-82403-96
“Scientific Library Services at the NCI-Frederick”

Additional Questions & Answers

1. What is the format required to meet the requirement stated in each amendment “Failure of your acknowledgement to be received at the place designated for the receipt of offers prior to the hour and date specified may result in rejection of your offer”?

Each amendment states that offerors must acknowledge receipt of the amendment prior to the hour and date specified in the solicitation by separate letter, telegram, or electronic mail which includes a reference to the RFP and Amendment numbers.

2. What is the annual number of Inter-library loans handled? How many are for borrowing from other institutions? How many for lending other institutions? What is the breakdown by journals articles, books, and other formats?

Requested from NCI-Frederick	~7,800
Requested by NCI-Frederick	~3,750
Received by NCI-Frederick	~3,600

Data on the breakdown by journal articles, books and other formats are not collected so that information is unavailable.

3. What systems are utilized for Inter-Library Loans (OCLC, etc?).

OCLC interlibrary loan subsystem, DOCLINE, and the NIH Library.

4. What is the annual circulation of the library? By books, journals, reports, and other formats?

Annual book circulation is approximately 8,200 and number of journal articles delivered is approximately 4,500 with photocopying and printing services (patrons and staff) totaling approximately 392,000 per year.

5. Who are the primary users of the library?

The primary users of the library are the NCI-Frederick staff. These encompass lab scientists and technicians, environmental and safety professionals, biomedical computing specialists, and staff in the administrative offices. There are about 2,700 employees, 20% PhD and 30% Master's, BA, or BS.

6. What databases are available through the library and what is their usage?

On-line and locally-mounted databases (CD-ROM) for such listings as Chemical Abstracts (CAS), Biological Abstracts (BIOSIS), PubMed, Web of Science, Beilstein, Delphion, all STN databases, Current Contents, and Books in Print. All the databases available are web based and their usage is unable to be tracked.

7. In the Base Business Proposal Pricing Sheet, First Year, what is the breakdown of library material/formats covered under Other Direct Costs - books, databases, periodicals, newspapers, reports, etc.?

This information is provided in the answer to Question 12 of the Q&A provided under Amendment 3 to this RFP.