

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   10	
2. AMENDMENT/MODIFICATION NO. 02	3. EFFECTIVE DATE 3/31/2009	4. REQUISITION/PURCHASE REQ. NO N/A		5. PROJECT NO. (If applicable)	
6. ISSUED BY US Agency for International Development Office of Acquisition and Assistance, RRB 7.09-92 1300 Pennsylvania Avenue NW Washington, DC 20523		CODE	7. ADMINISTERED BY (IF OTHER THAN ITEM 6) Same as Item 6		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State, and Zip Code)  TO ALL PROSPECTIVE OFFERORS			<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. : RFP No.: M-OAA-GH-09-336 (IRS2)	
				9B. DATED (SEE ITEM 11) 3/18/2009	
CODE:			<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 11)	
FACILITY CODE:					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>					
<input type="checkbox"/> The above numbered, solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended.					
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:					
(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers, FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If Required) N/A					
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO., AS DESCRIBED IN ITEM 14</b>					
<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43,103 (b).				
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)				
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is NOT <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.  The purpose of this Amendment is to (1) provide answers to the questions received from potential Offerors and (2) extend the due date for receipt of proposals to May 13, 2009.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER			16A. NAME AND TITLE OF CONTRACTING OFFICER Bruce Baltas, Contracting Officer		
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)		16C. DATE SIGNED

1. Can USAID please advise when the two presentations made by USAID at the IRS Conference held this past Friday, March 27, 2009 will be made available? We have checked the PMI website and can't locate them to date. Please advise.

**Answer:** The powerpoints from the Pre-proposal conference are available on the PMI website. The first link on the [www.pmi.gov](http://www.pmi.gov) home page under "what's new" will take you to them. The direct link is: <http://pmi.gov/resources/publications/index.html#irs2>

2. When will USAID be providing a summary of the questions and answers discussed at the March 27th FY 09 IRS Conference?

**Answer:** Please refer to questions and answers number 41 – 61 in this document.

3. USAID has released Amendment 1 and Amendment 2. They both have the same information as follows..." The purpose of this amendment is to identify some of the 15 Countries that Offerors should assume will request IRS services through Task Order 1, in order to develop their cost proposal.

This information should be considered for proposal preparation purposes only and should not be considered the determination of which countries will buy into IRS2 Task Order 1. Reference: RFTOP, Section L.5 Part 2 entitled "Proposed Costs/Prices": The following identified countries can be used for cost proposal preparation purposes:

1. Angola
2. Ethiopia
3. Liberia
4. Madagascar
5. Senegal.

Please advise if there is only one amendment and if it was posted twice or if there is an Amendment 2 that should contain different information. If the latter please advise, correct and reissue.

**Answer:** There is only one (1) amendment which was posted twice.

4. Section L.11(b)(2) of the IQC and Section L.5(b) of the RFTOP (TO 1): As this is an indefinite delivery/indefinite quantity contract with firm fixed-price or cost plus fixed-fee task orders, please clarify what functional labor categories and levels you would like us to use in submitting biographical data sheets for candidates and in developing the task order cost proposal. Are the 11 technical areas noted on page 84 of the RFP considered by USAID to be the functional labor categories? Also please clarify if this presentation is to be included in just the IQC cost proposal submission, just the TO submission, or both?

**Answer:** Task Order 1 will be a CPFF; therefore there will be no Functional Labor Categories.

5. There is also no Level of Effort guidance associated with the costing of labor categories for the purposes of illustrative costing. Please advise if USAID will provide by each respective functional labor category.

**Answer:** Please see response to Question 4 above.

6. It was noted at the IRS Clarification Conference on March 27th that USAID planned to prepare a blanket waiver for procurement of goods so bidders will not need to budget against the stated 000 Source Code in the RFP. Please confirm.

**Answer:** Yes, since a blanket waiver was approved for IRS 1, this is to confirm that it is USAID's intent to put in place a waiver to allow procurement of goods including insecticide from 935 countries. Offerors should budget with the assumption that this will be in place.

7. A number of bidders at the Clarification Conference requested that USAID consider an extension to the current due date of May 1st given the short timetable for submission from date of release and the fact that two large proposals need to be prepared if a bidder is to respond to both the IQC and Task Order 1. Can USAID please provide a two week extension until May 15th.

**Answer:** The closing date is hereby extended through May 13, 2009. The closing time remains unchanged.

8. As pagination can sometimes vary across different versions of Microsoft Office software, use of PDF would ensure that the electronic copy reflects the printed version. Is Adobe PDF an acceptable file format for files submitted on CD-ROM for the IQC and TO 1?

**Answer:** Yes. Adobe PDF is an acceptable format.

9. Is it acceptable that proposal volumes for both the IQC and TO 1 be spiral bound, provided that the originals copies of each remain unbound?

**Answer:** Please follow RFP instructions.

10. Our subcontracting reports for individual contracts (SF-294s) number over 300 pages. Would it be acceptable to submit our 10 most relevant SF-294s from the past three years? Alternately, may we provide all of the SF-294 reports on CD-ROM?

**Answer:** Yes, it would be acceptable to submit the most relevant SF-294s from the past three years.

11. In the quarterly report from RTI (for the July to September 2008) period, the “IRS Standard Operating Procedure Manual” draft is mentioned as having been developed, and to be finalized in the following quarter (i.e., by December 2008). May bidders have access to this document?

**Answer:** The IRS Standard Operating Procedure Manual draft referenced in the RTI July-September 2008 quarterly report is primarily a document that outlines internal management and administrative procedures for RTI. All the sections that are not unique to RTI’s internal administration (i.e. insecticide selection and entomological monitoring technical guidance etc.) will be posted on the PMI website as soon as possible.

12. At the bidders’ conference, it was mentioned that Spray Implementation Reports would be available shortly. Will USAID make these available to ensure all bidders?

**Answer:** End of spray round reports can be found on the PMI website at the following link <http://pmi.gov/funding/contracts/index.html>.

13. On the PMI website, FY 09 work plans are available only for Zambia and Ethiopia. Several work plans are missing from FY 08 as well. May these be made available to all bidders?

**Answer:** Many FY09 IRS work plans are under review. As work plans become finalized they will be uploaded to the PMI website at the following link: <http://pmi.gov/funding/contracts/index.html>. However, it should be noted that FY09 work plans do not differ in substance from FY08 work plans for any country. All FY08 work plans for countries managed under the IRS IQC 1 TO1 are available on the website.

14. Given that CPFF/FFP Task Orders employ neither experience-based functional labor categories at fixed rates nor other elements of Time-and-Materials pricing, would USAID please confirm that references to “labor categories” - such as those in sections F.3, H.1, L.5, and L.11 of the IQC RFP - should be understood to refer to positions that will vary from Task Order to Task Order according to the needs specified in each Request for Task Order Proposal?

**Answer:** Correct, reference to “labor categories” refers to positions that will vary from Task Order to Task Order, according to the needs specified in each RFTOP.

15. Can USAID please confirm that the contract provision on page 25, section (ii) of the IQC RFP which states “The Contractor must request approval of the TOCO if

revision of days ordered includes the addition of a labor category not originally included in the task order, or if total dollar value of labor would be exceeded” will only be applicable to Task Orders that are of CPFF term type, and not to milestone-based CPFF completion or Firm Fixed Price Task Orders?

**Answer:** This request for prior approval will not apply to “CPFF Completion” or “FFP” type Task Orders.

16. Under Note 4 (3) of the task order RFTOP, we respectfully request that the annual salary ceiling be updated to reflect the current USAID Contractor Salary Threshold of \$162,900.

**Answer:** Correct, the current USAID CST is \$162,900/year.

17. Under the Task Order 1 budget, would USAID consider removing the subcontractor plug figure? This amount will be different for each offeror depending upon their consortium structure and management plan, and it will be difficult to compare prices across offerors given the widely divergent labor assumptions that could result from the presence of a large subcontractor plug figure.

**Answer:** The plug-in figure for subcontractors has been removed. Offerors should include specific estimated budgets for any proposed subcontractors as well as clear descriptions of what services the subcontractors will provide in their cost proposals.

18. If USAID is not amenable to removing the subcontractor plug figure from the Task Order 1 budget, would USAID considering reducing this figure to an amount that is expected to reflect only subcontractor materials and not labor, and specifying that all labor must be budgeted separately, to enhance comparability across offers?

**Answer:** Please refer to question # 17 above.

19. Under the Task Order 1 budget, there is a plug figure of \$100,000 provided for grants. Could USAID please provide guidance on what types of activities might be funded under grants, considering that this figure appears to be low relative to the overall task order ceiling of \$125 million?

**Answer:** An example of a type of activity that could be supported by a grant under this contract would be support to a national institution to carry out entomologic training or monitoring activities. Please note that Grants under Contracts can not exceed \$100,000 per grant.

20. Under the Task Order 1 budget, could USAID please confirm that the commodities plug figure only includes the estimated price of the commodities,

and does not include the costs associated with procurement, transportation, and logistics? If this is not the case, would USAID consider increasing the amount of the plug figure so that it is more realistic in relation to the overall task order ceiling?

**Answer:** The commodity plug figure includes the estimated costs associated with the purchase of IRS commodities, including insecticides, spray pumps, personal protective equipment, etc. It includes freight/shipping costs, but does not include in-country logistics costs.

21. Amendment 1 refers to “some of the 15 countries” that offerors should assume will request IRS services and lists 5 countries specifically for cost preparation purposes. Can USAID please confirm that offerors should budget the full \$125 million ceiling for the task order for activities only in these 5 countries, or should we continue to budget for up to 15 countries?

**Answer:** Amendment 1 identifies five countries that Offerors should assume will request IRS services through Task Order 1, in order to develop their cost proposals. These five countries may or may not be the actual countries that request IRS services through TO1, but should be those used by bidders to develop their cost proposals.

22. We appreciate USAID’s identification through RFP amendment one of the 5 countries for budgeting purposes. In some instances, RTI is implementing on-going activities in these countries that are not due to end before the start of the IQC and TO 1 activities. For budgeting purposes, should offerors assume that all country programs will start on day one of the TO 1 award or should offerors begin budgeting for activities based on anticipated completion dates for RTI’s on-going activities?

**Answer:** The five countries should be considered for proposal preparation purposes only on day 1 of the TO 1 award and should not be considered based on completion dates of current activities.

23. In section F.2 of the RFTOP, there is a deliverables table which is indicative of a CPFF completion type contract. Given that Task Order 1 will be a CPFF term type contract, as indicated by RFTOP section B.3, we respectfully request removal of this table, as it is not consistent with the Task Order contract type.

**Answer:** The table in Section F.2 of the RFTOP is derived from the Uniform Contract Format and is just an indication of the deliverables required throughout the RFTOP. This section does not need to be removed.

24. At the bidders' conference, it was mentioned that Spray Implementation Reports would be available shortly. Will USAID make these available to all bidders?  
(revised from original submission)

**Answer:** End of spray round reports can be found on the PMI website at the following link <http://pmi.gov/funding/contracts/index.html>.

25. On the PMI website, the country specific environmental assessments are not available. May these be made available to all bidders?

**Answer:** These will be posted on the pesticide section of the PMI website as soon as possible accessible at the following link: <http://pmi.gov/technical/pest/index.html>

26. The incumbent makes reference in one of the implementation reports to the fact that International Resources Group (IRG), which has been awarded a major "environmental assessment contract," may be engaged to carry out external environmental assessments of IRS activities. Please confirm that these activities are distinct from the environmental assessments under the IRS II scope of work.

**Answer:** External environmental assessments and capacity building activities implemented by IRG are distinctly separate from environmental assessment, monitoring, and compliance activities to be carried out under IRS2.

27. Section L.4 (c) of the Task Order 1 RFTOP states that "Monitoring and evaluation plans should be limited to two (2) pages, attached as an annex, and are not included in the 20-page limitation." Please confirm that any tables that offerors may wish to include in this annex will not count toward the 2-page limit.

**Answer:** Monitoring and evaluation plans should be limited to two pages and included as an annex. Tables, such as those listing indicator, definitions, source and timeframe for data collection, may be included and may exceed the two page limit if considered absolutely necessary.

28. Criteria M.2.1 of the RFP, "Management Capability and Proposed Plan" includes 5 sub-criteria. Sub-criteria 1, 2, and 5 relate strictly to the offeror's Capability/Capacity, while sub-criteria 3 and 4, related to both the offeror's Capability/Capacity and Plan. In light of the limited space in the

proposal, would USAID consider providing further guidance on how it intends to score sub-criteria 3 and 4? (For example, are they weighted equally or is one of greater importance to USAID?)

**Answer:** In section M.2(1), the RFP identifies “Management Capability and Proposed Plan” as worth 40 points overall, since specific points are assigned to each of the five individual evaluation sub-criteria they are not weighted equally. Sub-criterion three is worth 10 points and sub-criterion four is worth 5 points as identified in the RFP. One is 10 points; two is 10 points; three is 10 points; four is 5 points and 5 is 5 points.

29. Please confirm the Period of performance for TO1

**Answer:** The period of performance for TO1 is five years.

30. From the RFP: “Offeror shall provide the calculations and budget narrative explaining how the average daily rates were computed. The Offeror must demonstrate the calculations for the base daily labor rate proposed. Employees salaries or consultants maximum daily rates for not more than 2080 hours in respect of Agencies without a Certified SES Performance Appraisal System (AWPACS) shall not exceed the annual salary of \$158,500.” Please revise the language to read "shall not exceed the annual salary in place."

**Answer:** Please refer to answer to question 16.

31. Can USAID provided guidance on the funding split between Core and Field Support activities for the TO1 budget

**Answer:** TO1 will be predominantly field support funded which is estimated to be approximately 80% of the TO 1 estimate. IRS2, like IRS1, is predominantly focused on support for IRS implementation at the country level, with very limited support for activities that are outside of support for implementation of country programs and fulfilling contract oversight and reporting requirements.

32. For both the IQC and TO1, please clarify what number of PPRs are needed for the Prime and Subcontractors. Do we need a total of 5-10 PPRs for the Prime Contractor and the proposed Subcontractors? Or do we need 5-10 PPRs each for the Prime Contractor and Subcontractors?

**Answer:** For both the IQC and TO1, Offerors should provide up to 5 PPRs for the prime and 1-3 PPRs for each proposed subcontractor or potential consortium member.

33. Page 12 speaks of Indicators such as proportion of targeted households sprayed in accordance with WHO guidelines..... is PMI going to take up this indicator which assumes insecticide application to families (household)?

**Answer:** The RFP states that contractor performance will be evaluated against the performance indicators established in each task order. Further, the RFP in section C.4 provides a list of seven illustrative indicators. The first four indicators are considered core PMI reporting indicators and will be specified within all task orders as required.

34. Will EPIDEMIOLOGICAL monitoring be in the IQC or will this be done separately?

**Answer:** Epidemiologic monitoring will not be carried out routinely by task orders under this IQC, unless explicitly written into future RFTOPs.

35. How will structures such as schools, hospitals, military barracks, and police barracks; be reported in relation to the proposed household proposals above?

**Answer:** PMI supports IRS activities that target free-standing structures in which people sleep. A structure = house for reporting purposes. More specifically, the inside surfaces of all structures where people or animals sleep at night should be sprayed in a given target area. Eaves (outside under the roof line) not exposed to rain should also be sprayed. Likewise, ceilings that can be reached should also be sprayed (unless they are made of metal, in which case they become too hot for vector resting). Surfaces of other structures within a household compound not exposed to rain such as the eaves and underneath grain stores should be sprayed. Other structures in a village where people do NOT sleep at night, such as detached latrines, schools, and shops should not be sprayed. During logistics and operational planning IRS planning teams may decide to target military barracks or hospitals if they exist in target areas given that they are locations where people sleep. The reporting units will be the number of structures found and eligible to be sprayed, the number of structures actually sprayed, and the total number of individuals residing in sprayed structures.

36. On page 14, there is reference to transfer to local partners. Does this occur as a one off event or will this be expected to be a gradual process over the life of the IQC?

**Answer:** Capacity building and skill transfer is considered an ongoing process. PMI countries are at different stages of this process, given that some countries have experience implementing multiple spray rounds while others are only undertaking their first or second round this year.

37. Section D.3 BRANDING POLICY, states “Markings under this contract shall comply with the USAID ‘Graphic Standards Manual’ available at [www.usaid.gov/branding](http://www.usaid.gov/branding), or any successor branding policy.” Please clarify what is required for submission: a Branding Implementation Plan (BIP) only, or a Branding Implementation Plan (BIP) and a Marking Plan (MP)?

**Answer:** Another Amendment will follow that will include a Branding Strategy in order for Offerors to respond with a BIP and MP.

38. Please confirm that Times New Roman 11pt would be an acceptable font size and type.

**Answer:** Please follow RFP instructions.

39. The RFP states that 3 page resumes should be provided for IQC and task order key personnel. The following statement, “Resumes should be limited to three (3) pages and attached as an annex and are not included in the 20-page limitation. Resumes shall be provided in accordance with the Resume format provided herein,” this statement indicates that a resume format is provided within the RFP, but there does not appear to be a format included. Please clarify whether USAID would like key personnel resumes in a specific format.

**Answer:** There is no specific “Resume format”. Reference is made just for the three (3) pages not to be exceeded.

40. In the Task Order 1 proposal, are we permitted to include Annexes in addition to those annexes in the RFP that are listed as approved (specified in L.4.a)?

**Answer:** No. You are not permitted to include Annexes in addition to those annexes specified in the RFP.