U.S. Department of
Homeland Security
Washington, DC 20528

Homeland Security

Interested vendors:

The U.S. Department of Homeland Security (DHS) plans to establish Indefinite Delivery Indefinite Quantity contracts for support services to the Office of Intelligence and Analysis under the program name Organizational, Training, and Intelligence Services (OTIS).

DHS invites your comments on this draft solicitation. Please submit all comments by email, indicating "OTIS DRAFT SOLICITATION COMMENTS" in the subject line, to Chiara Best at otis@dhs.gov not later than 6/3/09 at 10:00 a.m. Please pay close attention to Sections B, C, L, M and the NAICS Codes.

This procurement will consist of contract awards in three functional categories, for which a single solicitation will be issued. The following table summarizes how each functional category may be procured:

Functional Category	**Request For Proposal/Socio-Economic Goals**	**Single/Multiple Awards**	**Contract Type**	**Work Tasked by**
1. Organizational Management Support (OMS)	Full and Open Competition	Single Award	IDIQ	Task Orders
2. Core Intelligence Services	Two tracks- Small Business Set-Aside and Full and Open Competition	Multiple Awards*	IDIQ	Competitive Task Orders
3. Training Services	Two tracks- Small Business Set-Aside and Full and Open Competition	Multiple Awards*	IDIQ	Competitive Task Orders
* The Government intends to award three contracts for each track, but reserves the right to increase/decrease that number based on the evaluation results and the best interests of the Government.				

Potential offerors should take special note of the following:

1. To eliminate the possibility or even the appearance of the inherent conflict-of-interest situation resulting from the nature of the work performed under the OMS functional category, the OMS awardee and its subcontractors/teaming partners will be precluded from performing in the other two functional categories in any capacity, just as awardees and their subcontractors from the other two categories will be precluded from performing in the OMS functional category.

2. Upon Request For Proposal, offerors may propose for award consideration in one or more functional categories with the submission of a separate and complete proposal for each category in which they wish to be considered. Award selections for each category may be made after all proposals for all categories are evaluated. Offerors submitting proposals for more than one functional category may indicate a preference for award in a particular functional category. If the government is faced with a decision on a single offeror considered for selection under the O&M functional category and one or more of the other functional categories, an offeror's expressed preference, if any, will be considered. However, the final determination of such a situation will ultimately reflect that which is in the best interests of the government.

3. This requirement will require prime Contractors to have a Top Secret (TS) facility clearance with access to Sensitive Compartmented Information (SCI) by the time of award to be eligible for award. In addition, all personnel assigned to this effort, with very few exceptions that will be identified at the Task Order level, will be required to have TS clearance with access to SCI.

4. Awards to large businesses require that 35% of the aggregate total dollar value of the tasks awarded during each contract year during the life of the OTIS contracts is subcontracted to Small Business (See Section H.12 SMALL BUSINESS SUBCONTRACTING).

5. DHS may conduct an Industry Day during which an overview of the requirement will be provided. The main objective of the Industry Day is to provide a better understanding of the OTIS requirements, to promote the sharing of ideas for increased effectiveness of the government and industry, and offer networking opportunities. Further details regarding this event will be posted on FedBizOpps (www.fbo.gov).

6. DHS intends to maximize the use of performance-based contracting for this requirement, but recognizes that a large portion of the requirement may not be suitable for such. To achieve the intent of maximizing opportunities to use performance-based task orders, OTIS contract awardees will be subject to the provisions of Section H.7 PERFORMANCE-BASED SERVICES CONTRACTING (PBSC).

7. Prior to the release of a formal solicitation, DHS intends to use the multi-step advisory process described in FAR Part 15.202 in order to streamline the procurement process, minimize proposal preparation cost and effort, and provide potential offerors a means to make a more informed decision about whether to participate as prime offerors in the procurement. DHS intends to publish a presolicitation notice inviting interested offerors to submit no more than a twenty-five page document that identifies their specialized experience relevant to the requirement, performance-based experience, and their quality assurance processes. The government intends to evaluate the submissions in accordance with criteria stated in the presolicitation notice and advise respondents in writing that either they will be invited to participate in the OTIS procurement or, based on the information submitted, that it is unlikely they will be a viable competitor. Notwithstanding the advice provided by the government in response to the submission or the fact of their participation in the multi-step advisory process, any offeror may elect to participate in the procurement.

This invitation to submit comments on the draft solicitation is not a formal request for proposal, and the Government will not make award based on responses received. Additionally, the Government will not reimburse any preparation costs associated with responses to this draft solicitation, and it is the respondent's responsibility to periodically revisit www.fbo.gov for notices, amendments, updates, and questions answers, and changes to the posted information.

If you have any questions, please feel free to contact Chiara Best, contract specialist, at 202-447-5702 or by email at otis@dhs.gov. We appreciate your interest in this requirement and look forward to your response.

Peggy L. Hake

Peggy Hake
Contracting Officer
Intelligence and Operations Acquisition Division
Office of Procurement Operations