

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1
2. AMENDMENT/MODIFICATION NO. AMENDMENT 2	3. EFFECTIVE DATE 06/22/99	4. REQUISITION/PURCHASE REQ. No.	5. PROJECT NO. (IF APPLICABLE)
6. Issued By Code	7. ADMINISTERED BY (If other than Item 6) Code		
GSA, PBS, FACILITIES & PROTECTION SERVICES FACILITY OPERATIONS (PROCUREMENT) 10PMM 400 15 th STREET SW AUBURN, WA 98001-6599			
8. Name and Address of Contractor (No., street, county, State and ZIP Code)		(x) X	9A. AMENDMENT OF SOLICITATION NO. GS-10P-99-L SC-0063
			9B. DATED (SEE ITEM 11) Jun 7, 1999
			10A. MODIFICATION OF CONTRACT/ORDER NO.
CODE			10B. DATED (SEE ITEM 13)
FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

<input checked="" type="checkbox"/>	The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers	<input type="checkbox"/>	is extended	<input checked="" type="checkbox"/>	is not extended.
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Offer's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO : (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF :
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) THIS NOTICE CONSTITUTES AMENDMENT NO. 02 TO THE SOLICITATION FOR ARMED GUARD SERVICES, VARIOUS LOCATIONS, ALASKA. Contractors shall acknowledge all amendment(s) in their bids. This notice serves, as the official amendment to subject solicitation and a written amendment will not be issued.

SEE ATTACHED SHEET.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		PATRICIA A. TACKETT CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

**GS-10P-99-LSD-0063
Amendment 02**

This amendment is issued to delete the payment provision specified in page 2 and replace with the following:

• **PAYMENT-GENERAL**

Any inquiries regarding payment shall be directed to:

General Services Administration
GSA Fund 192
Accounts Payable Branch, 7BCP
P O Box 17181
Ft. Worth, TX 76102
(817)334-2408

1) SUBMISSION OF INVOICES

(a). 552.232-72 INVOICE REQUIREMENTS (APR 1989)

(1) Invoices shall be submitted in an original, unless otherwise specified, to the designated billing specified in this contract or purchase/delivery order.

(2) Invoices must include the Accounting Control Transaction (ACT) number provided on the purchase/delivery order.

(3) In addition to the requirements for a proper invoice specified in the Prompt Payment clause of this contract or purchase/delivery order, the following information or documentation must be submitted with each invoice:

- Name and address of building in which service was performed
- The type of services (overtime)
- The time(s) the contractor (employee) arrived and left the building
- Total hours spent at the building
- Total amount of billing
- Date and time of call
- Name of person making the call
- Name of person accepting the call
- Material costs including copy of material invoices

(b) REGULAR SERVICES

Invoices shall be submitted on the first of each month to:

GENERAL SERVICES ADMINISTRATION
GSA FUND 192
ACCOUNTS PAYABLE BRANCE, 7BCP
P O BOX 17181
FT. WORTH, TX 76102

(c) ADDITIONAL/EMERGENCY SERVICES

Each invoice exceeding \$2,500.00 for additional/emergency services shall be submitted to the address identified in paragraph (b). above and shall reference the contract number, name of building where such services were provided, the dates, the number of productive hours worked, vehicle hours used, including the hourly rates for each. Also indicate the name of the GSA representative who authorized the additional hours of work. Each invoice less than \$2,500 for additional/emergency service shall be submitted to the COR for payment.

The preferred method of payment for the Government is the International Merchant Purchase Authorization Card (I.M.P.A.C.) VISA Credit Card system. Every effort should be made to encourage the contractor to set up a credit card payment system. If processing payment via the IMPAC VISA Credit Card System, contractors are reminded that they must not process the VISA charge until completion of the work.

If the contractor is unable to provide credit card payments, the following procedure should be used:

For orders under \$2,500 and where the contractor does not accept VISA, payment may be processed using IMPAC checks, if available in the Customer Service Center who processes payments.

Under \$2,500 certified invoice procedure may be used if VISA methods are not acceptable. For certified invoice, ensure that the invoice is submitted to the Contracting Officer's Representative, reference the contract number, ACT number, name of building where such services were provided, the dates and number of hours for each rate. Also indicate the name of the GSA representative who authorized the additional work.

For orders exceeding \$2,500, a GSA Form 300 will establish the maximum number of hours for which the contractor will be compensated. Orders of \$2,500 or less may be processed using certified invoice procedures.