

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NUMBER _____ PAGE 1 OF _____

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
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7. FOR SOLICITATION INFORMATION CALL:	a. NAME	b. TELEPHONE NUMBER (No collect calls)	8. OFFER DUE DATE/ LOCAL TIME
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9. ISSUED BY _____ CODE _____	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS NAICS: _____ SIZE STANDARD: _____ <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A)
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11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING _____
		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	

15. DELIVER TO _____ CODE _____	16. ADMINISTERED BY _____ CODE _____
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17a. CONTRACTOR/OFFEROR CODE _____ FACILITY CODE _____	18a. PAYMENT WILL BE MADE BY _____ CODE _____
TELEPHONE NO. _____	

<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
(Use Reverse and/or Attach Additional Sheets as Necessary)					

25. ACCOUNTING AND APPROPRIATION DATA	26. TOTAL AWARD AMOUNT (For Govt. Use Only)
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<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED
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<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED	<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
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30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)
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30b. NAME AND TITLE OF SIGNER (Type or print)	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print)	31c. DATE SIGNED
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
PARTIAL	FINAL			

38. S/R ACCOUNT NO.	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
	42b. RECEIVED AT (<i>Location</i>)
	42c. DATE REC'D (<i>YY/MM/DD</i>)
	42d. TOTAL CONTAINERS

PART I THE SCHEDULE

SECTION C – DESCRIPTION/SPECIFICATIONS

Specifications for Stitchers

Capacity: 2 sheets to 7/8" or optional, up to 1-1/4" and up to 2" Stab Stitch

Wire Size: 20-28 round or 19x21-1/2, 20x24 and 21x25 flat wire

Clinch: Moveable clincher for flat stitching and adjustable table height for stabling

Table: 36" wide heavy duty, 18" through out for flat and saddle stitching

Speed: 180 stitches per minute

- Capable to handle thin, thick, flat, saddle and corner stitched work
- Stab stitching capability of up to 2"
- Capability of Loop Stitching with optional kit

SECTION E – INSPECTION AND ACCEPTANCE:

Supplies and services shall be inspected and accepted by the government at locations indicated in the schedule (see Block 15 of SF 1449).

SECTION F - DELIVERIES OR PERFORMANCE:

Delivery of equipment is requested before 30 September 2008. Installation and Training within 14 days after delivery.

SECTION G - CONTRACT ADMINISTRATION DATA

Contracting Officers Representative (COR) and other Administrative Data will be provided at the time of award.

PART II – CONTRACT CLAUSES

SECTION I - CONTRACT CLAUSES AND PROVISIONS

FAR CLAUSE 52.215-8 ORDER OF PRECEDENCE – UNIFORM CONTRACT FORMAT (Oct 1997).

Any Inconsistency In This Solicitation Or Contract Shall Be Resolved By Giving Precedence In The Following Order:

- A) The Schedule (Excluding The Specifications)
- B) Representations and Other Instructions
- C) Contract Clauses
- D) Other Documents, Exhibits, and Attachments
- E) The Specifications

DFAR 252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (MAR 2008)

(a) *Definitions.* As used in this clause—

(1) "Contract financing payment" and "invoice payment" have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) "Electronic form" means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) "Payment request" means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when—

(1) The Contracting Officer authorizes use of another electronic form. With such an authorization, the Contractor and the Contracting Officer shall agree to a plan, which shall include a timeline, specifying when the Contractor will transfer to WAWF;

(2) DoD is unable to receive a payment request or provide acceptance in electronic form;

(3) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment; or

(4) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System).

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payment requests.

PART IV – REPRESENTATIONS AND INSTRUCTIONS

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

Each quote shall consist of three (3) separate documents specifically named: "*Part 1. Technical Factors*," "*Part 2. Past Performance*," and "*Part 3. Prices*." The contents of each part are set forth below. **No price information will be included in Parts 1 and/or 2.** Offers shall be evaluated as set forth in Section M, *Evaluation Criteria and Basis for Award*.

Part 1 - Technical Requirements:

In Part 1 the quoter must demonstrate compliance with ALL the Technical Requirements set forth in the Specifications. **No price information shall be included in Part 1.**

Part 2 - Past Performance:

In Part 2 the quoter must submit no less than two (2) and no more than three (3) customer references for work performed that is relevant and similar in scope to this requirement. Include reference names, telephone numbers, email addresses and a brief description of the work performed. **No price information will be included in Part 2.**

Part 3 - Price:

In Part 3 the quoter must submit the quote with make, model and pricing. Quoters are *highly encouraged* to discount GSA/FSS prices in order to present the low price, technically acceptable quote.

All quotes shall be submitted in writing via e-mail to the Contracting Officer listed below no later than **11 SEPT 2008 (3:00 pm) Eastern Time**. Any quotes received after the closing date and time will be late and will not be accepted. The Contracting Officer reserves the right to make award without discussions. Questions should also be addressed, in writing, to this email address.

Mailing Address:

DAPS Bangor Office Group
C/O Contracting Officer
1100 Hunley Road, Suite 108
Silverdale, WA 98315
E-mail: kelly.contraro@dla.mil

SECTION M - EVALUATION FACTORS FOR AWARD

Award to Lowest Priced Technically Acceptable Quoter - Award shall be made to the responsible quoter who meets all the Technical Factors, has Acceptable past performance, and results in the lowest evaluated price to the government.

A. Technical Factors

To be technically acceptable each quote must demonstrate it meets all the Technical Factors set forth in the Specifications. This will be evaluated as "pass" or "fail" basis. In order to receive a "pass" rating the quote must clearly demonstrate the ability to provide the item described in the Specifications. A quote that is evaluated as "fail" for any requirement will not be considered for award.

B. Past Performance

A past performance review will be conducted to determine whether the Government has confidence that the quoter can fulfill the requirements set forth in the Specifications. In conducting its past performance assessment the Government reserves the right to use both data provided by the quoter and data obtained from other federal Government sources. Past performance will be determined on an "acceptable" or "unacceptable" basis.

C. Price

The price of each offer submitted shall be GSA/FSS prices in order to present the low price, technically acceptable quote.