

2. AMENDMENT/MODIFICATION NO. 02	3. EFFECTIVE DATE See block 16c	4. REQUISITION/PURCHASE REQ. NO	5. PROJECT NO. <i>(If applicable)</i>
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6. ISSUED BY REGIONAL CONTRACTING OFFICE USAID/West Africa P.O. BOX 1630 ACCRA, GHANA	7. ADMINISTERED BY (IF OTHER THAN ITEM 6)
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8. NAME AND ADDRESS OF CONTRACTOR <i>(No., Street, County, State, and Zip Code)</i> To all Offerors	<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. 624-08-020
	<input type="checkbox"/>	9B. DATED <i>(SEE ITEM 11)</i> 10/29/2008
CODE:	FACILITY CODE:	10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED <i>(SEE ITEM 11)</i>

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered, solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers, FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If Required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO., AS DESCRIBED IN ITEM 14

- A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify Authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation date, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43,103 (b).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor is NOT is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment No. 2 to solicitation No. 624-08-020 is to (1) revise Section D.7. Minimum Physical Specifications (2C, 2D and 2E); and (2) provide responses to questions .

As a result of this amendment, the following changes are made:

<SEE CONTINUATION SHEET>

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER	16A. NAME AND TITLE OF CONTRACTING OFFICER Deborah Simms-Brown, Regional Contracting Officer		
15B. CONTRACTOR/OFFEROR <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED 11/25/08

A. Section D.7. Minimum Physical Specifications (2C, 2D and 2E), DELETE in its entirety and REPLACE with the following:

“2C: KG1 Teacher’s Guide
Job: Teachers’ Guide KG1 - in 3 language categorizations
Extent: 272 pages text (136 leaves) + 4 pp cover
Size: 276mm H x 219mm W (Portrait)
Text: Prints 1c x 1c on 80 gsm white woodfree
Cover: Prints 4c x 0c on 260 gsm CIS Artboard plus gloss lamination on outside cover
Binding: Smythe sewn, with cover drawn on, cut flush
Total quantity: 24,000

- Eastern Languages edition: 5,000
- Northern Languages edition: 5,000
- Southern Languages edition: 14,000

2D: P2 Teacher’s Guide
Job: Teachers’ Guide P2 - in 3 language categorizations
Extent: 272 pages text (136 leaves) + 4 pp cover
Size: 276mm H x 219mm W (Portrait)
Text: Prints 1c x 1c on 80 gsm white woodfree
Cover: Prints 4c x 0c on 260 gsm CIS Artboard plus gloss lamination on outside cover
Binding: Smythe sewn, with cover drawn on, cut flush
Total quantity: 24,000

- Eastern Languages edition: 5,000
- Northern Languages edition: 5,000
- Southern Languages edition: 14,000

2E: P3 Teacher’s Guide
Job: Teachers’ Guide P3 - in 3 language categorizations
Extent: 272 pages text (136 leaves) + 4 pp cover
Size: 276mm H x 219mm W (Portrait)
Text: Prints 1c x 1c on 80 gsm white woodfree
Cover: Prints 4c x 0c on 260 gsm CIS Artboard plus gloss lamination on outside cover
Binding: Smythe sewn, with cover drawn on, cut flush
Total quantity: 24,000

- Eastern Languages edition: 5,000
- Northern Languages edition: 5,000
- Southern Languages edition: 14,000”

B. All other terms and conditions of the original RFP remain unchanged.

ATTACHMENT RESPONSES TO QUESTIONS

- 1- Please confirm the *Extent* specification of Teacher Guides (2C/2D/2E). Amendment No. 1 issued on November 13, 2008 indicates an *Extent* of 260 pages. This is however not a multiple of 16. Please confirm.

The minimum physical specification for the *Extent* of all Teacher Guides (2C/2D/2E) is 272 pages text (136 leaves) + 4 pp cover. See change in Amendment No. 2.

- 2- The solicitation states that the agreement is for one year after the award and then later in the documentation it states a tentative time frame for production of at the close of the 2008/2009 academic year or the period in the year when the materials usage is required. Can you give me a more specific time frame when your organization would need the product produced? By having this information it will help me to make sure we have the right facilities working on the project as well as adequate capacity.

The contract will be for a one year timeframe from date of award. Delivery timelines, following the handover of pdf documents of respective items, remain as stated in the Schedule of Requirements.

- 3- Are there going to be any kitting or packaging requirements involved for the printer? Is this something that will be handled in Ghana?

The contractor is expected to deliver the instructional materials as per the requirements stated in the Statement of Work. This includes packaging. There may be businesses that could assist with packaging, etc in Ghana. USAID is not in a position to recommend any particular packaging/re-packing agency/business for purposes of this RFP.

- 4- Do we need to finance the expenses on the inspection trips for your representatives?

The contractor is not expected to finance travel for US government personnel for inspection trips. However, the contractor has to finance the expenses for inspection trips for its representatives or make in-country arrangements as necessary.

- 5- Please comment on your expectations regarding the clause that indicates we need to have a representative in Ghana at time of delivery for inspection purposes as well. I am looking confirmation of this requirement, amount of time needed in Ghana by our representative, who will coordinate the timing of this, etc.

Inspection will be performed in Ghana. USAID requires contractor representative to be available to confirm results of inspections/tests.

- 6- We were wondering if you have published a reference to an ANSI/NISO standard for the paper requirements in this solicitation. If this is not available, can you provide a US GPO JCP code for the text and cover stocks specified.

USAID has not published a reference to ANSI/NISO standards for paper requirements. The specifications for paper requirements are as stated in the Statement of Work.

- 7- Understanding that your requirement for formal quote is (11 am) on November 28th of this year, Friday a week from now, I would be very glad that we might consider your clarification to be **conditional and non-binding, in order that it might be swift.**

The RFP has been amended, extending the deadline for submission of proposals to December 5, 2008. Late proposals will not be considered.

- 8- The 37 pages of the RFP are in hand, and reference is made to “BUY AMERICAN” policies but I have no familiarity with such policies; briefly, then, do those policies make it impractical to produce this work in mainland China (near Shanghai)?

Please refer to response to question No. 9 below on restrictions on Certain Foreign Purchases.

- 9- Please clarify for prospective Contractor, requirements for domestic content in response to Solicitation. I have excerpted the relevant portions of the RFP that we are requesting clarification on.

[X] (26) 52.225-13, Restrictions on Certain Foreign Purchases (MAR 2005) (E.O.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

(f) *Buy American Act Certificate*. (Applies only if the clause at Federal Acquisition Regulation (FAR) [52.225-1](#), Buy American Act—Supplies, is included in this solicitation.)

Buy America Act Certificate is not required under this RFP and FAR 52.225-1 was not included in this RFP. However, 52.225-13, Restrictions on Certain Foreign Purchase is included by reference. The full text is provided below.

“52.225-13 Restrictions on Certain Foreign Purchases.

As prescribed in 25.1103(a), insert the following clause:

RESTRICTIONS ON CERTAIN FOREIGN PURCHASES (FEB 2006)

(a) Except as authorized by the Office of Foreign Assets Control (OFAC) in the Department of the Treasury, the Contractor shall not acquire, for use in the performance of this contract, any supplies or services if any proclamation, Executive order, or statute administered by OFAC, or if OFAC's implementing regulations at 31 CFR Chapter V, would prohibit such a transaction by a person subject to the jurisdiction of the United States.

(b) Except as authorized by OFAC, most transactions involving Cuba, Iran, and Sudan are prohibited, as are most imports from North Korea, into the United States or its outlying areas. Lists of entities and individuals subject to economic sanctions are included in OFAC's List of Specially Designated Nationals and Blocked Persons at <http://www.treas.gov/offices/enforcement/ofac/sdn>. More information about these restrictions, as well as updates, is available in the OFAC's regulations at 31 CFR Chapter V and/or on OFAC's website at <http://www.treas.gov/offices/enforcement/ofac>.

(c) The Contractor shall insert this clause, including this paragraph (c), in all subcontracts.

(End of clause) “

10- Given the number and variations of dialect/language, no editing capabilities are available from current staff. Is that acceptable? The plan would be to provide proofs (plotter) based upon file information received from (USAID) and return to USAID for approval. There would be no recommendations for change.

No recommendations for changes in text/layout/design are expected by USAID.

11- Can e-mail supplant the use of paper documents via governmental postal systems? (i.e., create paper work in PDF and send copy to CTO or designee)

Proposal must be submitted directly to the address that is provided in the cover letter of the original RFP.

During implementation, e-mail can supplant the use of paper documents to communicate with the CTO.

- 12- Are there any agencies/businesses that could assist the award winner with the receipt of and forwarding of all materials. Freight forwarding is a critical part of delivery cycle for this tender.

There are number of freight forwarding businesses in Ghana. USAID is not in a position to recommend any particular freight forwarding business for purposes of this RFP.

- 13- On Lot 1 is the intention that the enveloped alphabet cards be packaged with the posters to cause one set with both types of material in it?

LOT 1A and LOT 1B should be packaged as separate items. They should not be packaged as one set.

- 14- To help us make sure we have the right envelope for Lot1B can you give us more information or a possible drawing of what the envelope will look like when completed? The weight of the material to make the envelope would indicate to us that the item is packaged in more of rigid container than an envelope.

Looking similar to the container for a pack of cards, or alternatively a box with a cover. Each card is printed on 157/160gsm paper with 76 cards so a minimum weight of paper 350gsm duplex board is suggested. The container will be printed 1 colour (black) on one side.

- 15- On the alphabet cards the stock is not indicated whether it is coated on one side or two. It does state about the gloss lamination but does not indicate the base stocks finish. Can you clarify this for us?

One sided finish – ie one side is left rough – because the alphabet cards are to be stuck on the wall and the grain of the rough-sided finish helps to keep the alphabet cards stuck to the wall for a longer time.

- 16- On Lot 2 are the variations of titles and languages created by changing only one color of print or do we need to completely change all the printing plates for each version?

One plate change – black. Only text change.

<END OF AMENDMENT No. 02>