

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. CONTRACT ID CODE \_\_\_\_\_

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO.
CODE	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		_____ (Signature of Contracting Officer)	

Q1. How many senior managers and how many non-senior managers are expected to anticipate for the training?

A1. There will be 35-40 senior managers and 100+ non-senior managers.

Q2. Will there be any travel involved for the training? Or will all of the training take place in the Washington, DC area?

A2. We anticipate that all training will be within the Washington, DC metropolitan area. Most sessions will be at PBGC Headquarters at 1200 K Street, NW, Washington, DC, but one or more may be off site.

Q3. Will you accept a combination of experience and education for personnel qualifications who do not have a graduate degree?

A3. No

Q4. How will the training be done? Individually or in groups? If in groups, what will the class size be?

A4. Training will be done in a group of 35-40 but there may be a need to have smaller breakout groups during a particular session.

Q5. What do you mean by "taught incrementally over the course of FY09"?

How often during 2009 do you want to hold training and how many classes?

A5. We anticipate quarterly sessions of up to 4 hours each with each session building on concepts taught in the prior session.

Q6. Under item A, 2 in the Technical Evaluation Criteria, you ask for the relationship between Ethics/Leadership and "Standards of Conduct for Employees in the Executive Branch". Could you please forward me a copy of the "Standards of Conduct for Employees in the Executive Branch" or direct me to where I can download them?

A6. Use this link: [www.oge.gov](http://www.oge.gov). (The Office of Government Ethics web site will have a link to the standards.)

Q7. Part of the description mentions the need for a published article in a professional journal. Would the attached document be acceptable?

A7. We cannot evaluate a proposal or parts of a proposal prior to the evaluation period which starts after the due date/time for proposals. In determining whether an article meets the required standard, we are looking for a published article that presents in depth, original research in a specific field.