

OF-17 (12/93) Offer Label FAR (48) CFR 53.214(g)) FAR (48) CFR 53.215-1(h))
NOTICE TO OFFEROR

1. This label may only be used on envelopes larger than 156 mm (6 1/8 inches) in height and 292 mm (11 1/2 inches) in length.
2. Print or type your name and address in the UPPER left corner of the envelope containing your offer.
3. Complete the bottom portion of this form and paste it on the LOWER left corner of the envelope, unless the envelope is 156 mm by 292 mm (6 1/8 inches by 11 1/2 inches) or smaller.

OFFER

SOLICITATION NO.: DTFH61-07-R-00146
DATE FOR RECEIPT OF OFFERS: August 24, 2007
TIME FOR RECEIPT OF OFFERS: 3:00 PM
OFFICE DESIGNATED TO RECEIVE OFFERS

Federal Highway Administration
Office of Acquisition Management
1200 New Jersey Avenue, SE
Mail Drop: W36-455
Washington, DC 20590
Attention: Lorraine Wilson, HAAM-30

AUTHORIZED NEGOTIATORS

The offeror or quoter represents that the following persons are authorized to negotiate on its behalf with the Government in connection with this request for proposals or quotations:

(list names, titles, telephone & fax numbers, and email addresses of the authorized negotiators).

CERTIFICATION OF DATA (MAY 2005)

NOTICE: The Secretary of Transportation has determined that this certification shall be retained in accordance with Section 4301(b)(1)(B)(i)(II) of the Federal Acquisition Reform Act (Public Law 104-106, 41 U.S.C. 425, note) and DOT Memorandum dated July 17, 1996.

(a) The offeror represents and certifies that to the best of its knowledge and belief, the information and/or data (e.g., company profile; qualifications; background statements; brochures) submitted with its offer is current, accurate, and complete as of the date of its offer.

(b) The offeror understands that any inaccurate data provided to the Department of Transportation may subject the offeror, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) enforcement action for false claims or statements pursuant to the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801-3812 and 49 CFR Part 31 and/or; (3) termination for default under any contract resulting from its offer and/or; (4) debarment or suspension.

(c) The offeror agrees to obtain a similar certification from its subcontractors.

Signature: _____

Date: _____

Typed Name and Title: _____

Company Name: _____

This certification concerns a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under 18 U.S.C. 1001.

Minimum Requirements for FHWA Web Pages

The following minimum technical standards must be met by all FHWA web pages. Web documents that do not meet these standards will not be posted.

1. FHWA Web Pages will be encoded to conform to HTML 4.01 Transitional or higher, as defined by the World Wide Web Consortium.
2. File names will not exceed 20 characters in length. File names will be lower case, consist solely of letters, numbers and underscores, and will not contain slashes, spaces, tildes, or hyphens. File extensions are to be three characters or less whenever possible (i.e., .htm instead of .html).
3. All Web pages will have a title in the head section of HTML documents. The title should be unique (to the server), brief, and descriptive, not to exceed 150 characters in length.
4. Web pages must be free of broken links or missing images. All links to pages within the server will be relative.
5. Web pages posted on the public Internet will have a standard header and footer. Web pages posted on StaffNet must have a standard footer.
6. FHWA Web pages will comply with Section 508 Web accessibility standards as established by the Architectural Transportation Barriers Compliance Board.
7. All textual files posted on the FHWA Internet server will be available in HTML format. All other formats (PDF, Word, Excel, PowerPoint, etc.) will have HTML equivalents.
8. The bodies of Web pages will use sans-serif fonts (e.g., Arial or Helvetica).
9. All non-USDOT external links on Internet Web pages will feature exit doors.
10. All entry point Web pages on the Internet will feature a privacy policy statement (or a link to the Agency privacy policy statement on the main server).
11. The OMB, in accordance with the Paperwork Reduction Act, must approve Web pages that collect survey information from the public.
12. Before posting, the FHWA CIO must approve new FHWA Web sites.
13. The use of "persistent" cookies on FHWA Web sites is forbidden. "Sessions" cookies are permitted, subject to approval on a case-by-case basis.

PAST PERFORMANCE QUESTIONNAIRE
Source Selection Sensitive (when completed)

OFFEROR/TEAM: _____

1. REFERENCE INFORMATION FOR:

Contractor: _____
Contract Number: _____
Type of Contract: Fixed Price Type Cost-Reimbursement Type Other:
Period of
Performance: _____
Contract Value: (initial) \$ _____ (current)..\$ _____

2. CONTACT INFORMATION: Please provide the following information for the person(s) providing the reference (to assist us in tracking responses received and resolving any conflicts in the evaluation process if necessary)

Name of Contact: _____
Phone & Fax Numbers: _____
Organization/Office: _____
Position Title/Grade: _____
Period of involvement in contract: _____
Questionnaire Completion Date: _____

PAST PERFORMANCE QUESTIONNAIRE

For the following questions, please circle/check the appropriate rating. Comment lines are provided for additional information if the #2 or #1 rating is given (however the comment lines may be used to provide any additional information deemed noteworthy).

		High			Low	
1.	QUALITY OF SERVICE:	5	4	3	2	1
This area deals with compliance of contract requirements, to include appropriateness of personnel and technical excellence.						
		High			Low	
2.	TIMELINESS OF PERFORMANCE:	5	4	3	2	1
This area deals with the contractor's ability to meet milestones and delivery schedules, to include responsiveness to technical direction, completion of efforts on time including wrap-up and contract administration.						
		High			Low	
3.	PRICE/COST CONTROL:	5	4	3	2	1
This area deals with the contractor's ability to control price/cost escalation during performance to include appropriate budgetary estimates, current/accurate/complete billings/invoices, relationship of negotiated costs to actual, claim submissions, cost efficiencies, and change order issues.						
		High			Low	
4.	CUSTOMER SATISFACTION:	5	4	3	2	1
This area deals with the contractor's commitment to satisfaction and cooperative/reasonable businesslike behavior with own staff and customers to include: effective management, responsiveness to clients or Government program personnel, operates with honesty and integrity, prompt notification of problems, flexible and proactive qualities, effective contractor-recommended solutions, and effective subcontracting and teaming arrangements.						

Comments (attach additional pages as necessary):

GENERAL INFORMATION: Please provide answers to the following questions.

5. Has the contractor ever been given a cure notice, show cause notice, suspension of progress payments, or other letters directing the correction of a performance problem; or has this contract been partially or completely terminated, or is there any pending termination actions? No Yes

If yes: Default Convenience; and please explain:

6. Changes in contract dollar value throughout the life of the contract are/were attributable, for the most part, to:
 Government-issued change orders claims submitted by the contractor
 other Government actions other contractor actions (please explain below)

7. Based on this contractor's overall performance, would you award this contractor another Government contract?

Yes No If no, please explain:

8. If any of the above responses are based on adverse past performance, have you discussed it with the contractor and has the contractor had an opportunity to comment?

Not Applicable Yes No

If yes or no, please explain: