



USAID
FROM THE AMERICAN PEOPLE

Solicitation for U.S. Personal Service Contractor

Position Title: Senior Project Officer(s)
Solicitation Number: M/OAA/GH/OHA-09-0005
Issuance Date: February 27, 2009
Closing Date: March 31, 2009
Closing Time: 12:00 P.M. EST

Dear Prospective Applicants:

The United States Government, represented by the U.S. Agency for International Development (USAID), is seeking applications (**Optional Form 612 only**) from qualified U.S. citizens to provide personal services as a Senior Project Officer(s) under a Personal Services Contract (PSC), as described in the attached solicitation.

Submittals shall be in accordance with the attached solicitation at the place and time specified above. Applicants interested in applying for this position **MUST** submit the following application materials:

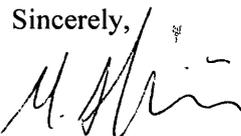
1. Complete and **hand-signed** U.S. Government application form OF-612; and
2. Supplemental documentation specifically addressing the Quality Ranking Factors (QRFs) specified in the attached solicitation.

Submission of a resume alone, without the above-cited documents, IS NOT a complete application. Incomplete or unsigned applications will not be considered. An original and three (3) hard copies **AND** an emailed copy of the **signed** OF-612 and supplemental documentation must be mailed or delivered (and emailed) to:

Keisha L. Foster
U.S. Agency for International Development
Office of Acquisition and Assistance
M/OAA/GH/OHA, RRB 7.09-061
1300 Pennsylvania Ave, NW
Washington, D.C. 20523

Email: kfoster@usaid.gov

Applicants should retain for their record copies of all documents submitted. Questions regarding this solicitation may be directed to the undersigned Keisha Foster at kfoster@usaid.gov or Sandra Harrell at sharrell@usaid.gov.

Sincerely,

Michael Ashkouri
Contracting Officer