

Cost Share Guidelines

- (1) Upon award of the grant, the first increment of funding will be applied. The first increment of funding will represent approximately one-month of the first year of the effort proposed.
- (2) Within approximately 30 days after grant award, the Grantee shall submit copies of the signed Center/Participant Agreements and Cost Sharing Certification letter(s) for the first annual period. For information purposes only, examples of suggested language/format for Certifications letters is found as Attachment (3) to this award.
- (3) Following receipt of the Certification letter and Center/Participant Agreements, the Government will apply matching funds.
- (4) The Grantee may submit the required Center Cost-Share Certification letters up to two times a year; however, it is the Government's preference to receive Certification letters no more than once a year (e.g., on an annual basis within 15 calendar days after completion of the annual research review meeting). Thus, industry cost-sharing resources should be provided to the Grantee in no more than two increments each year. Cost-Share Certification letters addressing university cost-share contributions shall be provided on an annual basis only (e.g., on an annual basis within 15 calendar days after completion of the annual research review meeting).
- (5) The Grantee is required to meet cost share funding ratios as stipulated in RA 09-42, and as referenced below, regarding DARPA share to Center participant share.
 - a. The DARPA: Center cost-sharing ratios planned for the program will be 1:1 for all years.
 - b. The required cost share (non-DARPA share) can be composed of contributions from both industry participants and university participants in a fashion that supports the MEMS/NEMS Fundamentals S&T program goals.
 - c. The Grantee's ability to receive subsequent year matching is in large part dependent on industry share contributions. (A significant level of cost-sharing by industry partners as stipulated in DARPA-RA-09-42 and as proposed by the Grantee).
- (6) As stipulated in DARPA-RA-09-42, the Government will only match cash contributions from industry participants.

The DARPA Program Manager intends to maintain an active file of the cost-sharing certification letters provided and the total cost-sharing funding received by each grant awardee to ensure that this important requirement of the MEMS/NEMS S&T Fundamentals program is being met by all performers. The status of cost-sharing for each grant awardee will be reviewed with cognizant CMO personnel on a regular basis as necessary and appropriate.