



April 7, 2006

Request for Proposal (RFP) 514-06-002

Due Date: May 18, 2006 03:00 p.m. Local Time

Dear Sir/Madame:

The United States Government, represented by the United States Agency for International Development (USAID), is seeking the services of a Contractor to implement the Human Rights Project (HR) for the base period 2006-2008 with three-one year options to extend the term of the contract (2008-2011). The objectives of this contract with regard to human rights (HR) are: strengthening independent oversight capacity and accountability of public sector entities (State); improving government capacity and HR public policy; fostering a culture of human rights, and strengthening civil society's role and capacity to promote sound public policy, robust dialogue and accountability.

Electronic Responses are required (SEE L.6). Please submit your Proposals to all of the e-mail addresses below by 3:00 p.m., May 18, 2006. Receipt by any one of these two addressees will constitute timely receipt for this RFP. **Receipt time is when the Proposal is received by AID/Washington internet server.** The addresses for the receipt of proposals are: [sxavier@usaid.gov](mailto:sxavier@usaid.gov) and [nfarfan@usaid.gov](mailto:nfarfan@usaid.gov).

The Technical Proposal has a strict forty (45) page limit. Offerors are advised that any pages exceeding this limit will not be evaluated. Offerors are reminded that the Evaluators have to be able to read the proposals, so presentation and legibility are crucial. This is discussed in more detail in Section L. We would also like to draw your specific attention to some special Subcontracting requirements in Section H.23. USAID encourages the participation to the maximum extent possible of small business concerns, small disadvantaged business concerns and women-owned small business concerns in this activity as the prime contractor or as subcontractor in accordance with Part 19 of the FAR. USAID also encourages the use of the Interested Vendor List (IVL) on the Federal Business Opportunities website page so that firms can contact one another for consideration of teaming arrangements and/or small business subcontracting opportunities in response to this solicitation.

As part of the evaluation criteria, offerors are required to demonstrate capability to rapidly and effectively implement programs similar to HR. It is also expected that each offeror shall use existing national, regional, and international partners in planning and implementation to include public-private partnerships in order to leverage resources. Finally, each offeror shall develop local capacity from Colombia to achieve "Colombianization" and sustainability of the program.

USAID plans to award a five year contract (including three-one year options) completion type cost reimbursement contract with a total estimated cost in the range of \$37 to 38 million for the implementation of this activity. Revealing the cost range for the contract does not mean that offerors should necessarily strive to meet the maximum amount. Cost proposals shall be evaluated as a part of a Best Value determination for contract award. The offeror is to propose the activities and staffing according to the offeror's approach for achieving results. Sections B through J of the solicitation will become the contract, with blanks completed by the Contracting Officer based on the successful proposal.

This RFP does not obligate the United States Government to award a contract, nor does it commit USAID to pay for any costs incurred in the preparation or submission of proposals. USAID reserves the right to award this contract without discussions.

Sincerely yours,

  
Sunil Xavier  
Contracting Officer