

*Questions and Answers for BARDA Biological Nonclinical Studies Network (NSN)
RFP-16-100-SOL-00008*

1. **Q:** Where can I find the Appendix A (page 157) and Appendix B (page 151) which are referenced in Attachment #16, Security Plan?

A: There is not an Appendix A or B document and the language in Attachment #16 is updated as follows:

Page 157:

Identifying physically marking and then protecting sensitive program information are the lynchpins of an effective information security program. BARDA contracts are unclassified but information within the program can be designated as proprietary, company confidential, Critical Infrastructure Program information, sensitive but unclassified, and other handling designations. By identifying sensitive information and using appropriate markings warns and informs the recipient of the degree of protection required. Examples of information security for the protection of physical media include:

- Identify information that should be considered sensitive (~~proposed listing at Appendix A~~)
- Institute security training program on the marking, handling, dissemination, and destruction of physical and electronic media containing sensitive information.
- Develop a destruction policy using approved methods (burning or shredding)
- Establish destruction or turn-in policies for computer equipment.

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Intent: The intent of this document is to provide possible practices and procedures that entities may use to assist them in developing and implementing the written security plan required by the Office of Biomedical Advanced Research and Development Authority (BARDA). The ideas and suggestions provided in this document do not constitute or establish minimum standards but are provided as general guidance. Each security program will be assessed in its totality. This document was prepared as a reference guide and template to assist entities in the development of a site-specific security plan. ~~Additionally, a BARDA Audit Checklist is provided at Appendix B.~~