To: All Prospective Offerors

From: BG/Contracting Officer

Subject: Final Request for Proposal (RFP) NNJ16591116R, Cargo Mission Contract 3 (CMC3)

The National Aeronautics and Space Administration (NASA), Lyndon B. Johnson Space Center (JSC), is hereby issuing the Final RFP for qualified firms that meet the classification described below for the CMC3.

Offerors are advised to read all the Final RFP requirements contained herein in the RFP. The following information should be considered in proposal preparation.

ACQUISITION STRUCTURE:
The CMC3 is a Single Award Cost-Plus-Award-Fee with Indefinite-Delivery/Indefinite-Quantity task orders. The CMC3 has been assigned the North American Industry Classification System code 541690.

The CMC3 is anticipated to have a 2-year base period of performance (April 1, 2018, to March 31, 2020), one, 2-year option (April 1, 2020, to March 31, 2022), one, 1.5-year option (April 1, 2022, to September 30, 2023), and one, 1-year option (October 1, 2023, to September 30, 2024), with a phase-in period of 89 days (January 2, 2018, to March 31, 2018). CMC3 also has an Option to add Orion Core work (base periods plus Option periods).

Throughout the Final RFP, the Government shall use “TBD” to designate a Government Fill-in and “Offeror fill-in” to designate a section to be filled-in by the Offeror. The Government will update Clause B.5, “CONTRACT FUNDING” prior to contract award.

The Government will review the Offerors’ information in the following on-line databases during the evaluation process:

- System for Award Management (SAM): https://www.sam.gov/
- Data Universal Numbering System (DUNS): http://fedgov.dnb.com/webform
  (Note: The Contracting Officer will request clearance from the appropriate OFCCP regional office before award of any contract, and all first-tier subcontracts, of $10 million or more in accordance with Federal Acquisition Regulation (FAR) 22.805.)
- VETS-4212 Federal Contractor Reporting: https://www.dol.gov/vets/vets4212.htm
(Note: Before a contract can be awarded, the Contracting Officer will verify that the Offerors in the Competitive Range, or the apparent Successful Offeror only has submitted their VETS-4212 report).

ELECTRONIC ACCESS:
An electronic Technical Reference Library (TRL) is available for various types of historical data and other pertinent applicable documents and information regarding this procurement and its requirements. Composite Labor Rate data is available in the TRL. The CMC3 electronic library is available at [https://procurement.jsn.nasa.gov/cmc3/](https://procurement.jsn.nasa.gov/cmc3/). To promote competition and understanding of the RFP, Offerors are encouraged to suggest any additional information they would like to see made available in the TRL.

PROPOSAL SUBMISSIONS:
Proposals submitted in response to this solicitation shall include the Offeror’s name and complete address, including street, city, state, and 9-digit zip code. Also, the telephone and fax numbers and e-mail address of the contact person responsible for the proposal shall be included in the proposal. The proposal shall also include the proposed location(s) for CMC3 Core Work (SOW sections 1-4).

Offerors are requested to have a Commercial and Government Entity (CAGE) code that matches the corporate address submitted with its proposal. Insert the company’s CAGE code in Block 15A on Standard Form 33. Block 15A will appear next to the name and address of the Offeror.

Only one proposal per Offeror will accepted. If more than one proposal is received from a single Offeror, the Government will accept the last proposal received before the submission deadline. All other versions will be regarded as unacceptable.

Offerors must deliver their proposal in accordance with Section L.11 Proposal Marking and Delivery.

Proposals are due at NASA JSC no later than 4:00 p.m., local time, on March 30, 2017.

Proposals that arrive after the prescribed time for receipt of proposals will be considered late and treated in accordance with Federal Acquisitions Regulation clause 52.215-1, “Instructions to Offerors-Competitive Acquisitions.”

COMMUNICATION WITH INDUSTRY:
In order for answers and additional TRL information to be obtained and disseminated in a timely manner, questions and suggested TRL information must be submitted in writing by February 28, 2017, 2:00 p.m., local time. The Government will not respond to questions or TRL requests for information that are marked as containing confidential, proprietary, competition sensitive, or business information. All questions shall be submitted in writing to the Contracting Officer at [david.j.wilson@nasa.gov](mailto:david.j.wilson@nasa.gov). Please title the e-mail “Questions – CMC3 RFP” (or “Questions – CMC3 TRL”) in the subject block. The Government will provide verification that questions have been received via email.

Anonymous questions to the Contracting Officer are no longer allowable as of the release of this RFP. The anonymous question link on the acquisition website has been removed. All questions and answers in response to the RFP may be found on the Federal Business Opportunities (FBO) website at: [https://www.fbo.gov/](https://www.fbo.gov/).

The RFP does not commit the Government to award a contract nor does it obligate the Government for costs incurred in the preparation and submittal of proposals in anticipation of a contract in response to this RFP.
Offerors are responsible for monitoring the FBO website and the CMC3 website, https://procurement.jsc.nasa.gov/cmc3/, for any amendments to the Final RFP, additional information, and changes to the schedule. Information will be posted as it becomes publicly available.

NOTEWORTHY DIFFERENCES (Draft RFP vs. RFP)

- Minor changes have been made to clauses H.9 and H.10.
- Sections I has updates to some clause dates in clause tables, and additions of FAR 52.222-17, 52.222-40, 52.222-55 and NASA FAR Supplement 1852.227-11 and 1852.227-14.
- Section J has changes in DRD CMC-EM-03.
- L.18.1 Cost/Price Proposal Tables 4(a) to 4(f) have been updated.
- L.16.3.4 Subcontractor 4 – Small Business Utilization – Mission Suitability has goals changed to 23% for small business and 5% for small disadvantaged business. This matches DRFP Section H.6.
- Attachment L-9 Operational Scenarios have been updated to make them more representative of CMC3 requirements.
- Section MA2 Total Compensation Limited to 20 pages (not included in 210 page limit).
- Even-numbered wage determinations (e.g., 15-5234) are to be applied only to contracts where an even-numbered wage determination applied to the preceding contract of the same federal agency for the same services in the same location. Therefore, the JSC-area wage determination is even-numbered. In addition to the JSC-area wage determination, a wage determination will be incorporated into the Model Contract for each place of performance where the offerors propose to perform the CMC III effort. If the CMC III effort was not previously performed at that location, then an odd-numbered wage determination will apply. For more information on odd and even-numbered wage determinations, refer to Chapters 14 and 18 of the Department of Labor Prevailing Wage Resource Book at: https://www.dol.gov/whd/recovery/pwrb/toc.htm.
- The Excel Pricing Model has been revised.
- There have been revisions to the Standard Labor Categories in Attachment L-1.
- The Technical Library has been updated with labor information.

Enclosed with this letter is a Document Change Log which documents notable changes made to the RFP since the release of the Draft RFP. Although every effort was made to include even minor changes, there may be some edits that are not recorded in the log. Therefore, all potential Offerors are advised to carefully read the entire RFP.

The RFP does not commit the Government to award a contract nor does it obligate the Government for costs incurred in the preparation and submittal of a proposals in anticipation of a contract or comments in response to this Final FRP. In the event of a discrepancy between this letter and the CMC3 Final RFP, the CMC3 Final RFP shall govern.

Thank you for your participation and interest in this procurement.

DAVID
WILSON

David J. Wilson
Contracting Officer