Performance Work Statement (PWS)

for

UH-1N Helicopter Terrain Avoidance Warning System (HTAWS)

Purchase Request: FD2060-18-01930

Date: 22 August 2018
1.0 Description of Services

1.1 Objective(s): This Performance Work Statement (PWS) describes the services required to repair the UH-1N HTAWS indicator. These services include functional testing, inspection, repair or overhaul actions required to ensure the HTAWS indicator, National Stock Number (NSN) 6605-01-597-4616, Part Number (PN) SN3500-010N is in serviceable condition. The Contractor shall fault isolate, repair and test unserviceable assets. The Contractor shall track and resolve items affected by Product Quality Deficiency Reports (PQDR), perform depot level repair, functional testing, inspection, and packaging. A repair is successful if the item is in a serviceable condition and efficiently serve its intended purpose. The period of performance shall consist of a basic one-year period after contract award plus four one year ordering periods. The contract type is a Firm-Fixed Price Requirements type for all ordering periods. Repairs shall be completed within 30 days after induction. The Contractor shall respond to the Production Management Specialist (PMS) within one business day of the request with the estimated delivery date of the critical item. The Contractor shall report production using the Commercial Asset Visibility Air Force (CAVAF) system by maintaining current inputs. The Contractor shall provide data on the actions conducted for each unit. The Contractor shall report daily or as actions occur. The Contractor shall have no more than one valid PQDR per contract year.

1.2 Benefit to United States Air Force (USAF): This acquisition will benefit the United States Air Force (USAF) by having available assets to fully support the UH-1N mission assignments.

1.3 Background: The HTAWS is installed on the UH-1N. There is no other United States military application. The OEM is Sandel Avionics Inc.

2.0 Services Summary

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<td>Maintain acceptable</td>
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<td>Make prompt delivery</td>
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<td>of repaired assets.</td>
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<td>Maintain prompt and</td>
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<td>The Contractor shall report production in CAV-AF. The Contractor shall provide data on the actions conducted for each unit. The Contractor shall report as actions occur.</td>
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<th>Table: Deliver Contract Data Requirements List (CDRL) according to the acceptable quality level.</th>
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<th>There shall be no more than one rejection of any deliverable. There shall be no more than one total rejection(s) of deliverables per contract year. The Government will reject a deliverable if one or more technical errors or one more minor errors are found within the deliverable. The rejected deliverable shall be corrected and resubmitted within three business days of notification of Government rejection.</th>
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<td>Table: Provide immediate response to Request for Assistance.</td>
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<td>100% compliance with the QMS is required.</td>
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3.0 Government Property

3.1 Contractor Responsibility: The Contractor shall be responsible for Government property in accordance with the Federal Acquisition Regulation (FAR) and as specified in the contract/order.

3.2 Government Property to be Provided: Government property to be provided includes the items sent to the contractor for repair HTAWS indicator, National Stock Number (NSN) 6605-01-597-4616, Part Number (PN) SN3500-010N.

3.3 Reporting of Government Property: The Contractor shall create and maintain records of all Government property accountable to the contract/order. The Contractor shall record receipt and return of Government-Furnished Property (GFP) in the Item Unique Identification (IUID) Registry. Government property shall be listed as a GFP attachment and is created as a fillable document at [http://dodprocurementtoolbox.com/](http://dodprocurementtoolbox.com/).

3.4 Loss of Government Property

3.4.1 Definition of Loss of Government Property: “Loss of Government property” means unintended loss of or damage to Government property including property that cannot be found after a reasonable search, loss due to inadequate storage, loss due to lack of security, theft, damage requiring repair to restore the item to usable condition, or damage that renders the property useless for its intended purpose or Beyond Economical Repair (BER). Loss of Government property does not include manufacturing defects, obsolescence, normal wear and tear, or purposeful destructive testing. Unless otherwise stated in the contract/order, loss of Government property does not include normal and reasonable inventory adjustments, i.e., losses.
of low priority consumable material, such as common hardware, as agreed to by the Contractor and the Government Property Administrator.


3.5 Return or Retention of Government Property: All property provided by the Government remains the property of the Government and shall be returned to the Government as directed, but no later than completion of the contract/order, unless the Procuring Contracting Officer (PCO) directs the Contractor to retain the property for continued use under a successor contract. All Government property shall be returned to the Government in the condition provided unless approved in advance by the PCO. All material generated under the contract/order becomes the property of the Government and shall be returned to the Government as directed, but no later than completion of the contract/order, unless the PCO directs the Contractor to retain the material for continued use under a successor contract.

4.0 Technical Requirements

4.1 Period and Place of Performance

4.1.1 Contract/Order Period of Performance: The period of performance for the contract/order will extend twelve months after the last ordering period. The contract is a one year basic period plus four one year ordering periods.

4.1.2 Place of Performance: These services will be performed at the contractor’s facility.

4.2 Contract Data Requirements List(s) (CDRL)

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<th>DID</th>
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4.2.1 Quality of CDRL Deliverable: There shall be no more than one rejection of any deliverable. There shall be no more than one total rejection(s) of deliverables per contract year. The Government will reject a deliverable if one or more technical errors or one more minor errors are found within the deliverable. A technical error is defined as the format not being in accordance with the CDRL or the content not being accurate and complete in accordance with the CDRL, PWS or contract. A minor error is exemplified by a typographical error, a grammatical error, etc. The rejected deliverable shall be corrected and resubmitted within three business days of notification of Government rejection.

4.2.2 Receipt of CDRL Deliverable: CDRL deliverables may be submitted via Wide Area WorkFlow e-Business Suite / Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT) or be submitted directly to the MFT member identified on the CDRL. There shall be no more than one late submission(s) of deliverables per contract year. The Contractor shall notify the Government if the delivery of any data/document will not meet the scheduled delivery date and negotiate a revised delivery date. The data/document shall be delivered by the revised delivery date acceptable to the Government.

4.3.1 Item Unique Identification

4.3.1.1 Marking Requirement: Unique Item Identification is required for all items to be delivered to the Department of Defense (DoD) that meet the criteria established by the FAR.

4.3.1.2 IUID Requirements: In accordance with DFARS 252.211-7003(a), Item Identification and Valuation / Definitions, “DoD unique item identification’ means a system of marking items delivered to DoD with unique item identifiers that have machine-readable data elements to distinguish an item from all other like and unlike items.” Unique item identification is required for all items that meet the criteria established by DFARS 211.274-2, Policy for unique item identification.


4.3.1.4 IUID MARKING ACTIVITY and VERIFICATION REPORT: The contractor shall provide an IUID Marking Activity and Verification Report. A key attribute for the report is the Verification column which indicates pass/fail for each item’s Data Matrix Symbol Quality. (CDRL A007, Item Unique Identification (IUID) Marking Activity, Validation and Verification Report DI-MGMT-81804)

4.3.1.5 Reporting in IUID Registry

4.3.1.5.1 Transmission of Government property must be recorded in the IUID Registry. The Government is required to record the transfer of GFP to the Contractor. The Contractor is

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required to record the receipt of GFP from the Government. The Contractor is required to record the return of GFP to the Government.

4.3.1.5.2 The Government or contractor/subcontractor personnel responsible for causing a “life cycle event” (i.e., abandoned, consumed, destroyed by accident, destroyed by combat, donated, exchanged – repair, exchanged – sold, exchanged – warranty, expended – experimental/target, expended – normal use, leased, loaned, lost, reintroduced, retired, scrapped, sold – foreign government, sold – historic, sold – nongovernment, sold – other federal, sold – state/local, and stolen) will update the item record in the IUID Registry.

4.3.2 Packaging: The Contractor shall package and mark material in accordance with the contract/order Air Force Materiel Command (AFMC) Form 158, Packaging Requirements, and applicable Government regulations.

4.3.3 Commercial Asset Visibility-Air Force (CAV-AF): The Contractor shall report production in CAV-AF. The Contractor shall provide data on the actions conducted for each unit. The Contractor shall report as actions occur. [CDRL A001, DI-MGMT-81634C, Commercial Asset Visibility Air Force (CAVAF) / Government Furnished Material Report]

4.3.4 The Contractor shall establish and maintain a counterfeit electronic part detection and avoidance system to mitigate the risk of counterfeit electronic parts being installed in end items or otherwise entering the USAF/DoD inventory.

4.3.4.1 Counterfeit Prevention Plan (CPP): Contractors that supply electronic parts or systems that contain electronic parts shall establish policies and procedures to avoid, detect, mitigate and for disposition of counterfeit electronic parts to prevent such parts from entering the USAF/DoD supply chain. These policies and procedures shall be documented in a CPP for submission and approval in accordance with the Data Item Description (DID) DI-MISC-81832 and accomplished for all specified contract items. DI-MISC-81832 is applicable to Parts, Material and Processes Selection (PMPS) associated with delivery of systems and assemblies to the USAF and DoD. The requirements established by DI-MISC-81832 also apply to electronics components procured in sustainment of such systems and assemblies. The requirements of the recently DoD-adopted SAE 5553, Aerospace Standard, Counterfeit Electronics Parts; Avoidance, Detection, Mitigation, and Disposition shall also apply. (CDRL A008, DI-MISC-81832, Counterfeit Prevention Plan (CPP)).

4.3.4.2. At a minimum, the CPP shall address:

4.3.4.3. Applicability. The Contractor shall identify all Business locations and programs to which the CPP applies. The CPP shall address materials, hardware, electronic parts, and procured assemblies.

4.3.4. Definitions. The Contractor shall utilize definitions per AS5553 to ensure consistency. Any contractor-derived definitions must be included in an appropriate CPP appendix or annex. (Ref. AS5553, paragraph 3, 3.1, 3.2, 3.3, appendix H).
4.3.5. Parts Availability and Use of Parts Brokers. The Contractor shall not procure materials, systems, assemblies, subassemblies or parts from parts Brokers when available from Original Manufacturers (OM) or their Authorized Distributors. In cases where materials, systems, assemblies, subassemblies or parts are no longer available from the OM or their Authorized Distributors, procurement from Brokers may be authorized as defined by the Contractor’s policy and their CPP. (Ref. AS5553, paragraph 4.1.1, 4.1.2.e., appendix A).

4.3.4.6. Procurement Policies. The Contractor shall provide and implement policy directing development and implementation of business practices and procedures, and processes to prevent procurement of Counterfeit materials and parts. The Contractor shall identify the appropriate office(s), business units, functional organizations, and programs, who shall have responsibility for development, maintenance and implementation of the CPP. The CPP shall identify the specific roles and responsibility for each. (Ref. AS5553, paragraph 4.1.2, 4.1.3, appendix B, C, D).

4.3.4.7. Risk Assessment. The contract shall address the risk of using unknown sources and or unauthorized suppliers in the CPP. Application or technical risk assessments shall establish the effect that counterfeit parts may have on performance. Vendor or source of supply risk assessments shall establish the potential for obtaining counterfeit parts. Using any risk analysis tool acceptable to the Government, the Contractor shall conduct a risk assessment based upon item characteristics and how likely it is that a counterfeit part will be received. The contractor shall identify and describe in the CPP how parts are selected for assessment and what risk is acceptable based upon the parts design, construction, material and functional requirements. As a minimum, analysis shall be completed for flagging high risk items, such as items that are obsolete, discontinued, rare, etc. The contractor shall require completion of a trade study, documented within the CPP, that shall facilitate determining whether 100% testing of parts procured from after-market sources is more cost effective than qualification or requalification of a manufacturer. (Ref. AS5553, paragraph 4.1.2, 4.1.3, appendix B, C, D).


4.3.4.9. Testing and Verification. The Contractor shall establish and accomplish testing and verification processes for items not received from an original equipment manufacturer, original component manufacturer, or authorized distributor that are identified as having high risk for counterfeit potential. These processes apply to prime contracts, and to subcontracts or suppliers below the prime contracts. The Contractor shall provide a list of acceptable test facilities if the subcontractor or supplier does not have the capability to perform required testing. Submittal of
Certificates of Compliance indicating the parts are not counterfeit shall be acceptable for verification of testing. (Ref. AS5553, paragraph 4.1.4, appendix E).

4.3.4.10. Configuration Identification and Traceability. The Contractor shall identify and control the configurations of all systems, assemblies, subassemblies and parts, and enable mechanisms to provide traceability of parts. The Contractor shall report to the Government when control of the configurations of all systems, assemblies, subassemblies and parts, and mechanisms to provide traceability of parts is not possible. The Contractor shall identify the specific systems, assemblies, subassemblies and parts beyond the Contractor’s control. The Contractor shall be responsible for detecting and avoiding the use or inclusion of counterfeit materials and parts, to include procured assemblies and subassemblies, in such products and shall be responsible for the rework or corrective action that may be required to resolve the use or inclusion of counterfeit materials and parts. The cost of counterfeit electronic parts and suspect counterfeit electronic parts and the cost of rework or corrective action that may be required to remedy the use or inclusion of such parts are not allowable costs under Department contracts, unless: a) the contractor has established a counterfeit avoidance/detection system approved by the DoD, b) the counterfeit parts were procured from a DoD-accredited trusted supplier or provided as government property, and c) the contractor has provide timely notification to the government. (Ref. AS5553, paragraph 4.1.6, appendix F).

4.3.4.11. Counterfeit Notification and Reporting. The Contractor shall report in writing to the Procuring Activity within 30 days of determining any end item, component, part, or material contained in supplies purchased by the Department of Defense, or purchased by a contractor or subcontractor for delivery to, or on behalf of, the Department, contains counterfeit electronic parts or suspect counterfeit electronic parts for the purpose of investigation and notification of the Air Force Office of Special Investigations (AFOSI). The Procuring Contracting Officer (PCO) shall coordinate reporting to the appropriate Program Management/Item Management, System Engineering Management, the AFMC Discrepant Materiel Reporting Program (DMRP) Office in 406 SCMS/GULAB, and the AFOSI. Additionally, the Contractor shall within the same 30-day period ensure all suspected or confirmed counterfeit items are entered into the Government-Industry Data Exchange Program (GIDEP) system, which will serve as the DoD central reporting repository. (Ref. AS5553, paragraph 4.1.7, appendix G).

4.3.4.12. Counterfeit Prevention Training. The Contractor shall provide appropriate training and shall require all personnel working procurement within their company, to include at a minimum their supply chain management specialists, receiving inspectors, and engineers, to complete said training. The Contractor shall determine the appropriate training required. Training may be developed in-house or may be other Industry accepted training. The CPP shall describe and list the training provided by the contractor to their personnel.


4.4.1 The contractor shall develop, implement and participate in GIDEP Government/Industry Exchange Program Contractor Participation Requirements. The contractor shall be required to
submit all appropriate data to GIDEP as it is generated IAW the Contract Data Requirements List (CDRL) of this contract. Part, component, material, equipment, manufacturing process deficiencies (actual or potential) shall be reported to GIDEP. The contractor shall maintain a record of the status and disposition of all Alert/Safe Alert Reports. The specific requirements are listed in CDRL A002, DI-QCIC-80125B, Government Industry Data Exchange Program (GIDEP) Alert/Safe-Alert Report (CDRL A002, DI-QCIC-80125B Government Industry Data Exchange Program (GIDEP) Alert/Safe-Alert Report).

4.4.2 The Contractor(s) shall screen each Alert or Safe Alert received from GIDEP to determine if the device or process for which the Alert is issued, is used in the manufacture of the unit and take appropriate action. Upon determination that an Alert/Safe Alert has implications to the units being manufactured, a response shall be submitted informing and specified organizations IAW CDRL. Subcontractors to the prime shall be notified of reports associated with the device, components or processes supplied by the subcontractor to the prime. The specific requirements are listed in CDRL A003, DI-QCIC-80126B Government Industry Data Exchange Program (GIDEP) Alert Response (CDRL A003, DI-QCIC-80126B, Government Industry Data Exchange Program (GIDEP) Alert Response).

4.5 Repair

4.5.1 The Contractor shall induct units for repair within 3 days of receipt or a funded order, whichever is later. A No Fault Found (NFF) is defined as when the Contractor is unable to duplicate the failure of a specific unit. The Contractor shall notify the Procuring Contracting Officer (PCO) as the method for reporting this to the Government. The Contractor shall not charge the full repair cost, but only the firm fixed price associated with negotiated NFF or TT&E actions.

4.5.2 Turn-Around Time is measured from the Contractor’s receipt of the item and funded delivery order, whichever is latest, to the time the asset is shipped back to the Government. TAT for repairs shall be 30 days. Notification shall be provided to the government when long-lead time parts are required. In the event there is a need for long-lead time parts the contractor shall notify the government PCO within 10 days. Joint Chief of Staff Surge backorders and Mission Incapable Aircraft Parts (MICAP) requirements will take precedence over the routine schedule and shall be expedited to 15 days. The Contractor shall respond to the PMS within one business day of the request with the estimated delivery date of the critical item. In the event that a repairable item is required by the Government on an emergency basis to fill MICAP/Surge backorders, the Government PMS or Program Manager (PM) will notify the Contractor in writing via E-mail as soon as the need is identified. The Contractor shall initially respond to a Government request for assistance within eight business hours. Follow-up assistance, if required, shall be provided by a suspense date acceptable to the Government.

4.5.3 Repairs performed under this work specification include all actions necessary to return the items to a serviceable condition. A repair is considered successful and an item serviceable when the end item operates and efficiently serves its intended operational purpose in accordance with its system specification, and technical data package as tested through an acceptance test procedure. All repairs shall be complete before returning the item to the Government. All
repaired assets shall be Night Vision (NVIS) compatible. The Contractor ISO 9001:2008 approved repair processes will ensure that all repaired or overhauled hardware meets the same performance standards as the original units to ensure that form, fit, function, and interchangeability are maintained for the length of the contract.

4.5.4 The Contractor shall provide, for the length of the contract, all necessary labor, materials, facilities and equipment required to analyze, troubleshoot, repair, overhaul and test the assemblies and parts that are maintained or repaired or overhauled under this contract. These services also include alignment, adjustment, calibration, testing, movement, storage and reporting status related services to the repair and return of items to the users. Each item will be repaired at the Contractor or subcontractor facility.

4.5.5 The Contractor shall remain responsible for any actions associated with their subcontractors. When assets are repaired at subcontractor facilities, the Contractor shall maintain asset visibility and tracking.

4.5.6 The Contractor shall notify the Government in writing (Email) upon receipt of items that are misidentified, misdirected, received incomplete, or missing components/subassemblies. For items received incomplete or missing components/subassemblies, the Government shall provide disposition to include a replacement for the missing item.

4.5.7 The Contractor shall ensure that best practices are implemented to maintain as a minimum, ISO 9001:2008, or equivalent, quality control standards. The Contractor shall maintain a system to ensure each item is inspected, repaired, and tested in accordance with the engineering data currently being used or developed and approved under this contract. There shall be no more than one validated Product Quality Deficiency Report (PQDR) per contract year.

4.5.8 Parts/components of an end item determined defective shall be replaced with equivalent serviceable parts. Contractor Furnished Material (CFM) or parts used for replacement shall equal or exceed the quality of the original material or parts. The material or parts shall be entirely suitable for repair or overhaul of the end item for its intended purposes, and shall be completely interchangeable without alterations of either the subassemblies or the end item. Nonstandard parts, as defined as non-Mil-Standard or commercial equivalent that are used in repairs must be approved 411 SCMS/GUEA via submittal of CDRL A004, DI-MISC-80071E. (CDRL A004, DI-MISC-80071E, Parts Approval Request).

4.5.9 The Contractor shall notify the Government of evolving obsolete part conditions and make recommendations including last-time buy opportunities and any redesign that may ensue. Requests for funding and all related issues will be directed through the PCO. Replacement parts or redesign will be recommended to minimize impact. Performance of engineering efforts to resolve, redesign, and replace (not due to failure) obsolete parts are not funded under this contract.

4.6 An end item shall be considered for condemnation if the unit inducted manifests one or more of the following conditions. Condemnations shall not be requested due to unavailability of replacement parts or parts obsolescence.
a. Physical damage that affects greater than 75 percent of the material within the end item (i.e., crushed).
b. Burn damage that affects greater than 80 percent of the internal electrical components and connections of the end item.

4.6.1 The Contractor shall provide notification with a condemnation request through the ACO to the PCO/Program Manager for approval/disapproval. The Contractor shall document the damage including description and photographs. The Contractor shall submit the package within 10 calendar days after item induction to the ACO. The Government Integrated Product Team (IPT) will then make the final determination and provide disposition instruction to the PCO.

4.6.2 Condemned items shall be disposed of and demilitarized in accordance with DoD Publication 4160.21-M-1 “Defense Demilitarization Manual”. Written authorization from the PCO and system Program Manager authorizing the Contractor to retain a condemned item(s) for cannibalization and reuse. With written authorization from the PCO and Government Program Manager, the Contractor shall be authorized to retain all condemned items for use in cannibalization down to the Shop Replaceable Unit (SRU) level for use in the repair process. Removing parts, components, or subassemblies to aid in the repair of other units, shall not be reason for condemnation. Parts, components, or subassemblies used to aid in the repair of other units shall be replaced as they become available.

4.6.3 An end item shall be considered Beyond Economical Repair (BERs) if the cost to repair the asset exceeds 75% of the unit’s replacement cost. Shall be submitted in writing to the Government PCO within five workdays of the intent to condemn. The contractor shall not charge the full repair cost, but only the firm fixed price associated with TT&E cost.

4.6.3.1 The Contractor shall identify BER candidates through the ACO to the PCO/Program Manager for approval/disapproval. The Contractor shall document the damage including description and photographs. The Contractor shall submit the package within 30 calendar days after item induction to the ACO. The Government IPT will then make the final determination and provide disposition instruction to the PCO.

4.6.3.2 The PCO retains the right to request enlarged color photographs of any proposed condemned end item. These photographs shall clearly portray the extent of damage to the end item and/or effects of overheating. One photograph shall be of the entire end item showing the part number and serial number. The results of any electrical testing performed on the end item shall also be submitted for review. The Contractor may be required to submit the proposed condemned end item to Government technical representative for evaluation, confirmation, and/or disposition instructions.

4.7 The Contractor shall perform a final acceptance testing to verify repair or overhaul actions have returned the unit to serviceable condition. The Contractor shall conducted Final Acceptance Testing using Contractor prepared Acceptance Test Procedure (ATP). All items repaired or
overhauled shall pass a Contractor approved functional test prior to shipment. All repaired or overhauled end items shall be final inspected by the Contractor’s Quality Assurance Department. The Contractor shall submit serviceable units to Defense Contract Management Agency (DCMA) for Acceptance at Origin on a Material Inspection and Receiving Report (through Wide Area Work Flow).

4.8 Any work performed above the negotiated repair price prior to notification to, and approval by, the Government will not be considered reimbursable.

4.9 Shipping: The Contractor shall ship repaired assets within five business days by fastest, traceable means after DCMA acceptance.

4.10. Packaging: The Contractor shall package and mark end items and components in accordance with the contract (basic or order, as applicable) Air Force Materiel Command (AFMC) Form 158, Packaging Requirements; MIL-STD-129R, Department of Defense Standard Practice / Military Marking for Shipment and Storage; MIL-STD-130N, Department of Defense Standard Practice / Identification Marking of U.S. Military Property; and MIL-STD-2073-1E, Standard Practice for Military Packaging. The Contractor shall package and mark material in accordance with other applicable Government regulations including, but not limited to, those regarding security, safety and environmental concerns.

4.10.1 The Contractor shall package and mark material for movement, shipment, receipt and storage in a manner that ensures the protection and preservation of the material for shipment to and storage at the destination. The Contractor shall package electronic parts susceptible to electrostatic discharge damage in accordance with MIL-STD-1686C, Department of Defense Standard Practice / Electrostatic Discharge Control Program for Protection of Electrical and Electronic Parts, Assemblies and Equipment (Excluding Electrically Initiated Explosive Devices), and MIL-HDBK-263B, Military Handbook / Electrostatic Discharge Control Handbook for Protection of Electrical and Electronic Parts, Assemblies and Equipment (Excluding Electrically Initiated Explosive Devices).

4.10.2 In accordance with MIL-STD-2073-1E, Standard Practice for Military Packaging, shipping containers received, which meet the requirements of the AFMC Form 158 and are suitable for return shipment of serviceable assets, shall be reclaimed and stored for reutilization. Unsuitable shipping containers shall be disposed of and replaced with new containers that meet the requirements of the AFMC Form 158

4.11 The Contractor shall conduct a 100% physical inventory once per contract year of all GFP. The report shall be in Contractor’s format but compatible with .xls or .xlsx format. The report shall include any Contractor held or subcontractor inventories where GFP has been provided by the government for a Contractor’s or subcontractor’s repair performance. Once an annual physical inventory has been accomplished, the contractor shall provide their internal property management control records in accordance with FAR Part 52.245-1(f)(1)(iv), Physical Inventory. The specific report requirements are listed in CDRL A005, DI-MGMT-80411C, Government Property Inventory Report (CDRL A005, Government Property Inventory Report, DI-MGMT-80441C).
4.12 The Contractor shall notify the Government via email to the PCO within 10 days if a configuration change introduces a new part number other than SN3500-010N for Government use.

5.0 General Information

5.1 Continuation of Mission-Essential Services During a Crisis: The Functional Commander or civilian equivalent has determined these services are not mission-essential and will not continue in the event of a crisis.

5.2 Security Requirements: The Contractor shall ensure personnel, information, system, property, facility security requirements are met. The Contractor shall comply with Government security regulations including, but not limited to, Department of Defense (DoD) 5200.2-R, Personnel Security Program; DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM); DoD Directive (DoDD) 5205.02E, DoD Operations Security (OPSEC) Program; DoD Manual 5205.02-M, and DoD Operations Security (OPSEC) Program Manual.

5.2.1 Security Clearance: It is not expected contractor/subcontractor personnel will require security clearances for proper accomplishment of contract/order requirements. Contractor/subcontractor personnel shall not be authorized access to classified information and/or Controlled Unclassified Information (CUI) and classified items or be permitted to work on classified projects and/or programs without an appropriate security clearance and a need-to-know.

5.2.2 Access to Government System(s): Access to Government system(s) will not be required to perform tasks under the contract/order.

5.2.3 Access to Government Facility or Military Installation: No access to Government facilities or military installations is required to perform the contract service.

5.3 Environmental Management System (EMS): These services shall not be performed at a Government facility; therefore, the EMS requirement does not apply.

5.4 Agency Affirmative Procurement Programs: This acquisition does not require the purchase of Environmental Protection Agency (EPA)-designated products or United States Department of Agriculture (USDA)-designated products; therefore, the requirement does not apply.

5.5 Safety Requirements

5.5.1 Contractor Compliance: The Contractor shall comply with Government Safety and Health regulations including, Public Law 91-596 as amended by Public Law 101-552 [Occupational Safety and Health Act of 1970 (OSHA)] and DoDD 4715.1E, Environment, Safety, and Occupational Health (ESOH). While performing work under this contract the contractor shall comply with all applicable federal, state and local regulations regarding occupational safety and health. The contractor shall notify the Contracting Officer (CO), within eight (8) hours of any
damage to government property where the dollar value exceeds $500,000.00 and within two workdays, for any damage to government property less than $500,000.00 during the execution of the contract.

Mishap notifications shall contain, as a minimum, the following information:

a. Contract, Contract Number, Name and Title of Person(s) Reporting
b. Date, Time and exact location of accident/incident
c. Brief Narrative of accident/incident (Events leading to accident/incident)
d. Cause of accident/incident, if known
e. Estimated cost of accident/incident (material and labor to repair/replace)
f. Nomenclature of equipment and personnel involved in accident/incident
g. Corrective actions (taken or proposed)
h. Other pertinent information

5.5.2 Mishap Notification/Investigation: The Contractor shall report mishaps including damage to DoD property; occupational illness to DoD military or civilian personnel; injury to on- or off-duty DoD military personnel; injury to on-duty DoD civilian personnel; and damage to public or private property or injury or illness to non-DoD personnel caused by Government operations. The Contractor shall ensure the Safety Office and the PCO are notified of mishaps. The Contractor shall contact the MFT (COR, if available, or another MFT member) by telephone within eight business hours. The Contractor shall cooperate with Government safety investigations.

5.6 Inspection of Services: In accordance with the Inspection of Supply/Services clause(s) identified in the contract/order, the Government reserves the right to inspect Contractor performance.

5.7 Invoicing/Payment and Receipt/Acceptance: The Contractor shall submit/process payment requests and receipt/acceptance documents via Wide Area Workflow e-Business Suite / Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT) in accordance with all applicable clauses located in the basic contract.

5.8 Quality Control Plan/Quality Management System (QMS): The Contractor shall ensure the quality of services through a quality and/or inspection system. The Contractor shall submit a Quality Control Plan (QCP) addressing detection of quality program problems and defects, identification of root causes for quality related problems/defects, correction of root causes related to detected problems/defects, and follow-up to ensure quality related problems/defects do not recur. The plan shall include the schedule of quality assurance/control inspections planned by the Contractor. 100% compliance with the QMS is required. (CDRL A009, DI-QCIC-81794 Quality Assurance Program Plan)

5.9 Trafficking in Persons: The Contractor shall comply in accordance with the FAR and applicable supplements and shall be in compliance with all applicable guidance and clauses listed in the contract as it relates to Trafficking in Persons. Additional information about Trafficking in Persons is available at the site for the Department of State’s Office to Monitor and Combat Trafficking in Persons. http://www.state.gov/j/tip
### 6.0 Appendix, References

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<td>DoDD 4715.1E</td>
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<td>Public Law 91-596 as amended by Public Law 101-552</td>
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<td>DoD Publication 4160.21-M-1</td>
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<td>MIL-STD-2073-1E</td>
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<td>MIL-HDBK 263-B</td>
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<td>SAE 5553</td>
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